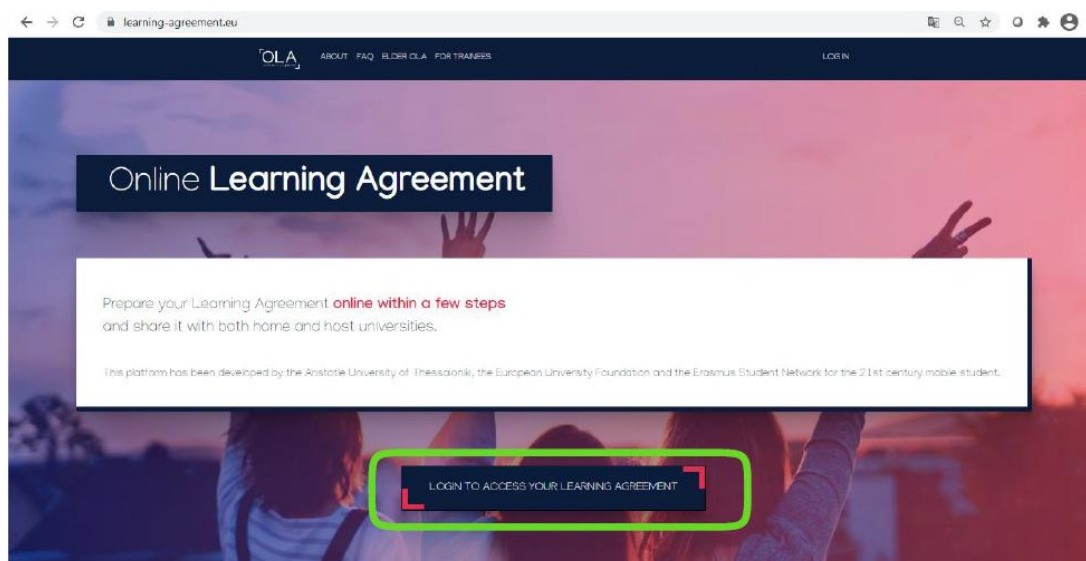
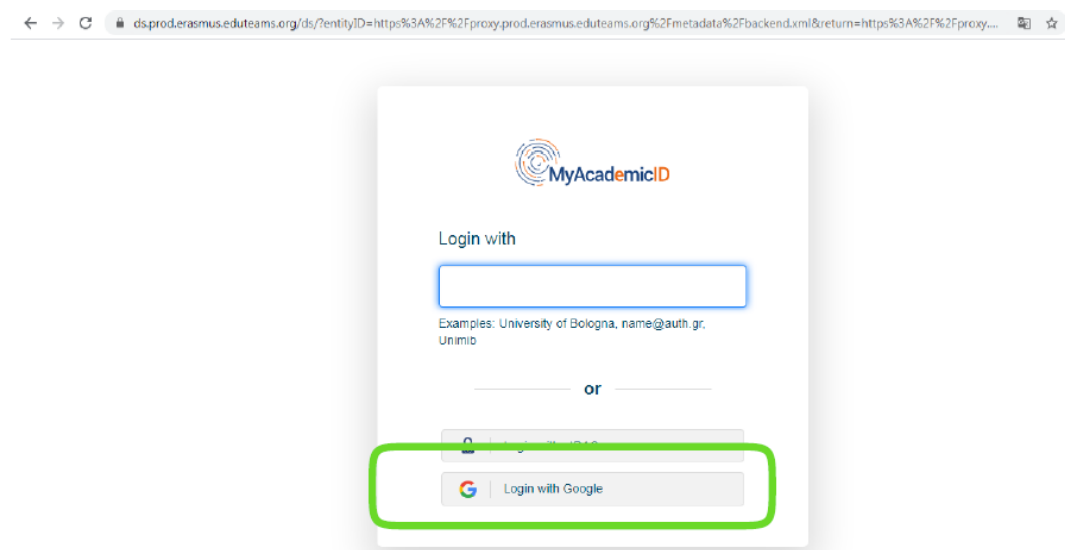


How to create Online Learning Agreement (OLA)?

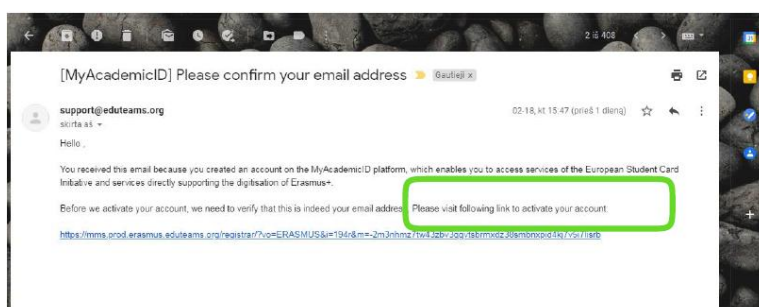
Go to www.learning-agreement.eu and login.



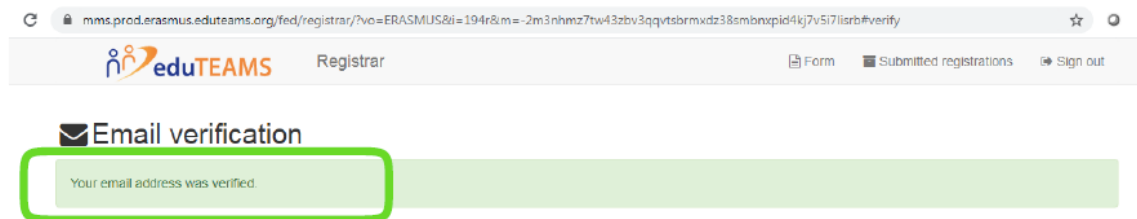
To login use your Google account.



Once you login and create an account – you will receive an e-mail to activate your account by clicking a link.



Your e-mail address is verified!

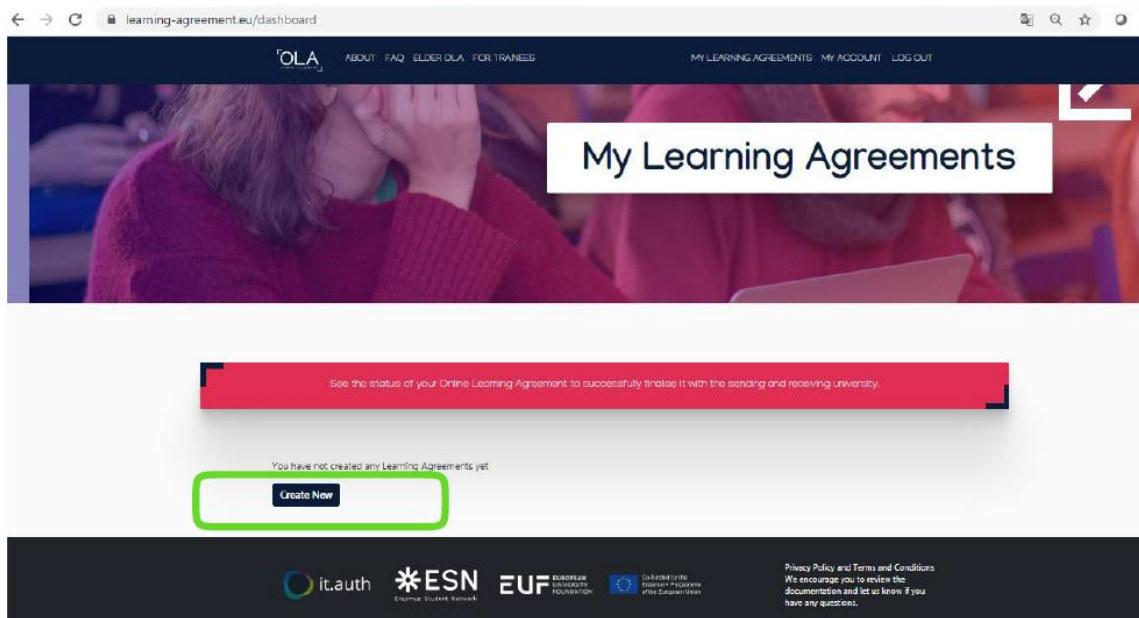


Go to www.learning-agreement.eu and login again.

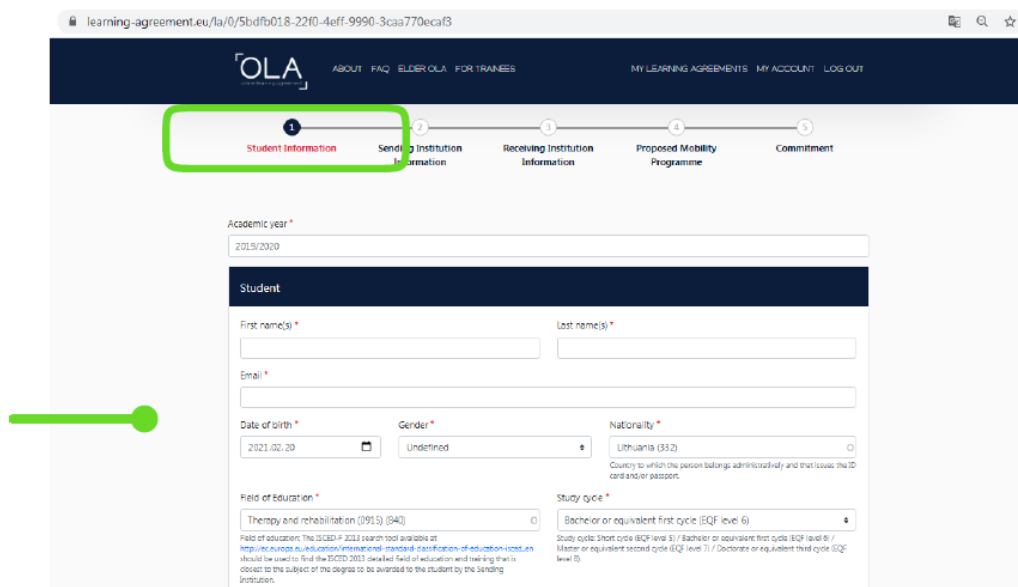
Fill in all required YOUR PERSONAL INFORMATION.

A screenshot of the 'My Personal Information' form on the learning-agreement.eu website. The form is titled 'My Personal Information' and contains several input fields: 'Firstname *', 'Surname *', 'Date of birth *' (with a calendar icon), 'Gender *' (a dropdown menu), 'Nationality *' (a dropdown menu), 'Field of education *' (a dropdown menu), and 'Study cycle *' (a dropdown menu). Below these fields is a checkbox labeled 'I have read and agree to the Terms and Conditions and Privacy Policy *' with a link to 'Terms and Conditions and Privacy Policy'. A green line points to the 'Date of birth' field. A green box highlights the 'My Personal Information' title. A green 'Save' button is at the bottom right.

To prepare your Online Learning Agreement (OLA), press „Create New“.

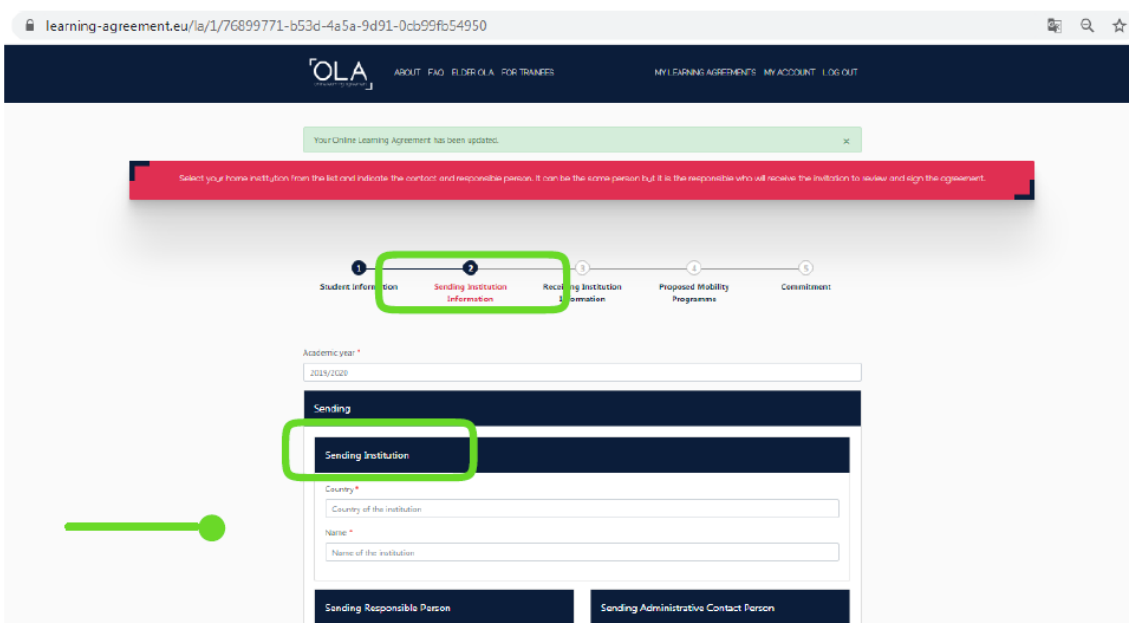


Fill in section of STUDENT INFORMATION.



The screenshot shows the 'OLA' (Online Learning Agreement) form. The 'Student Information' section is highlighted with a green box and a green arrow. The form includes fields for Academic year (2019/2020), Student details (First name, Last name, Email), Date of birth (2021.02.20), Gender (Undefined), Nationality (Lithuania (332)), Field of Education (Therapy and rehabilitation (0915) (940)), and Study cycle (Bachelor or equivalent first cycle (EQF level 6)).

Fill in section of SENDING INSTITUTION.



The screenshot shows the 'OLA' form with the 'Sending Institution' section highlighted by a green box and a green arrow. The form includes fields for Academic year (2019/2020), Sending Institution details (Country, Name), and buttons for 'Sending Responsible Person' and 'Sending Administrative Contact Person'.

Scroll down and complete sections of SENDING RESPONSIBLE PERSON and SENDING ADMINISTRATIVE CONTACT PERSON.

SENDING RESPONSIBLE PERSON is Academic coordinator of your faculty (aka Vice- dean). Required information you [can find here](#) .

SENDING ADMINISTRATIVE CONTACT PERSON is Erasmus+ studies coordinator working at LSMU International Relations and Study Centre:

Name, surname: Eglė Vizbaraitė
Position: International Programme Coordinator
E-mail: egle.vizbaraitė@ismuni.lt
Phone number: +370 37 327301

learning-agreement.eu/la/1/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA
ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Country*

Country of the institution

Name *

Name of the institution

Sending Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Sending Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Responsible person: the sending institution an academic who has the authority to approve the learning agreement, to sign it on behalf of the institution, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the responsible person must be filled in only in case it differs from that of the contact person mentioned at the top of the document.

Administrative contact person: person who provides administrative information and/or, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

Previous Next

Fill in section of RECEIVING INSTITUTION INFORMATION.

Add contacts of RECEIVING RESPONSIBLE PERSON and RECEIVING ADMINISTRATIVE CONTACT PERSON. Required information you [can find here](#).

learning-agreement.eu/la/2/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA
ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 Commitment

Academic year *

2020/2021

Receiving

Receiving Institution

Country *

Country of the institution

Name *

Name of the institution

Receiving Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Fill in information of PROPOSED MOBILITY PROGRAMME section.

Enter the date of the start and the end of your Erasmus+ studies. You can find it on the host university website or it can be provided by the host university coordinator.

To add courses you will be studying abroad - press „Add Component to Table A“.

learning-agreement.eu/la/3/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA
Online Learning Agreement

ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Your Online Learning Agreement has been updated.

Indicate the set of courses you'll be studying abroad and those that will be replaced in your degree at home. The purpose of the Learning Agreement is to provide a transparent preparation of your exchange to make sure that you receive recognition for the educational components that you will successfully complete abroad.

1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 Commitment

Academic year *
2019/2020

Preliminary LA

Planned start of the mobility *
mmmm-mm-dd

Planned end of the mobility *
mmmm-mm-dd

Table A - Study programme at the Receiving institution *

No Component added yet.

Add Component to Table A

Enter the title of the course, code, number of ECTS and semester.

If you need to add more courses - press „Add Component to Table A“ again.

learning-agreement.eu/la/3/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA
Online Learning Agreement

ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Table A - Study programme at the Receiving institution *

Deleted Component: Component #...

Confirm removal

Component to Table A

Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are a course, module, seminar, laboratory work, practical work, internship/externship, a thesis, mobility window or free elective.

Number of ECTS credits (or equivalent) to be awarded by the receiving institution upon successful completion *

Semester *

Select a value

Component Code *

ECTS credits (or equivalent): In countries where the "ECTS" system is not in place in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a link to an explanation to the system should be added.

Add Component to Table A

Add the link to course catalogue that you will study abroad. Make sure: **this must be an external URL such as <http://example.com>.**

Do not miss to select language of instruction and level of language proficiency.

learning-agreement.eu/la/3/5bdfb018-22f0-4eff-9990-3caa770eaf3

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Academic year *
2019/2020

Preliminary LA

Planned start of the mobility *
mmmm.mm.dd

Planned end of the mobility *
mm.mm.mm.dd

Table A - Study programme at the Receiving institution *

No Component added yet.

Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

The main language of instruction at the Receiving Institution *
- Select a value -

The level of language competence *
- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Press „Add Component to Table B“ to put courses of LSMU that would be validated if successfully completed abroad.

learning-agreement.eu/la/3/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

The main language of instruction at the Receiving Institution *
- Select a value -

The level of language competence *
- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *

No Component added yet.

Add Component to Table B

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Previous **Next**

Enter the title of the course, code, number of ECTS and semester.

If you need to add more courses - press „Add Component to Table B“ again.

Add the link to course catalogue of LSMU. Make sure: **this must be an external URL** such as <http://example.com>.

learning-agreement.eu/la/3/76899771-b53d-4a5a-9d91-0cb99fb54950

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Table B - Recognition at the Sending institution *

Component to Table B Remove

Component title at the Sending Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be recognised by the Sending institution *

Semester *

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Add Component to Table B

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Previous Next

And the last – COMMITMENT section.

Please sign inside the box to confirm created Online Learning Agreement and press „Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review“.

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

All three parties signing the Learning Agreement commit to comply with all the agreed arrangements, thereby ensuring that you will receive recognition for the studies successfully carried out abroad without any further requirements.

1 Student Information 2 Sending Institution Information 3 Receiving Institution Information 4 Proposed Mobility Programme 5 **Commitment**

Academic year *

2019/2020

Commitment Preliminary

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus-grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Sign

Previous **Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review**

Congratulations! Your OLA is completed!

Here you can review the status of OLA or download as PDF.

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

Create New

Sending Institution	Receiving Institution	Status	Created *	View or Edit
The Linness College - T.L.C.	UNIVERSITY OF CURACAO DR MOISES DA COSTA GOMEZ	Signed by Student and sent to the Sending HEI	Fri, 02/19/2022 16:58	<div>ViewDownload PDFHistory</div>