

APPROVED  
by the Decree No. 25 of the Council of the Faculty of Medicine  
of the Lithuanian University of Health  
Sciences on March 18, 2015

## **REGULATION OF THE CLINICAL MEDICAL PRACTICE (INTERNSHIP) AT THE LITHUANIAN UNIVERSITY OF HEALTH SCIENCES**

### **CHAPTER I GENERAL PROVISIONS**

1. The Regulation of Clinical Medical Practice (Internship) of the Lithuanian University of Health Sciences (hereinafter – Regulation) defines the following issues related to clinical medical practice (internship):

1.1. tasks of clinical medical practice (internship) (chapter II of this Regulation);

1.2. organization and implementation procedure of the clinical medical practice (internship) (chapter III of this Regulation);

1.3. functions, rights and duties of the coordinator of the clinical medical practice (internship) and supervisor of the clinical medical practice (internship) (chapter IV of this Regulation);

1.4. selection procedure of bases for the clinical medical practice (internship) (chapter V of this Regulation);

1.5. rights and duties of student during the clinical medical practice (internship) (chapter VI of this Regulation);

1.6. financing procedure of clinical medical practice (internship) (chapter VII of this Regulation).

2. The present Regulation was prepared following these legal acts:

2.1. Law of Science and Studies of the Republic of Lithuania;

2.2. Law on Medical Practice of the Republic of Lithuania;

2.3. Statute of the Lithuanian University of Health Sciences (hereinafter – University's Statute);

2.4. other legal acts, which implement the legal acts specified in the clauses 2.1-2.3 herein.

3. Concepts used in this Regulation:

3.1. **Internship** – the totality of practical skills, knowledge and clinical practice in general medicine acquired by the student during the studies of six years, while studying the clinical modules at University and performing clinical medical practice under the supervision of the supervisor of clinical medical practice;

3.2. **Clinical medical practice** – part of integrated studies of Medicine, during which the medical student masters the practical skills and capacities and acquires clinical experience necessary for independent work in health care institutions, according to the defined programme and under the supervision of the supervisor of clinical medical practice;

3.3. **Programme of clinical medical practice (internship)** – totality of the study content, methods and material tools, academic and professional staff used for studies approved by the Council of the Faculty of Medicine of the University's Academy of Medicine (hereinafter – Academy of Medicine);

3.4. **Coordinator of clinical medical practice (internship)** – Vice Dean of the University's Centre of Postgraduate Studies (hereinafter – Centre of Postgraduate Studies);

3.5. **Supervisor of clinical medical practice (internship)** – health care specialist appointed by the order of the base's manager upon having coordinated this with the University, who works in that base of clinical practice and has at least 3-year work experience according to the professional qualification

3.6. **Base of clinical medical practice (internship)** – University's hospital, its subsidiaries or other health care institution selected by the University's Commission of Evaluation and Selection of the Residency Bases to carry out the clinical medical practice (internship).

4. The clinical medical practice (internship) shall be coordinated by the Vice Dean of the Centre of Postgraduate Studies, organized by the Centre of Postgraduate Studies, and managed by the supervisor of clinical medical practice. The clinical medical practice (internship) in the selected and approved clinical bases of foreign universities shall be organized by the University's Centre of International Relations and Studies upon having coordinated them with the deans of the Faculty of Medicine and Centre of Postgraduate Studies.

5. The clinical medical practice (internship) shall be performed and accounted for with regard to the programme of clinical medical practice (internship) and volume approved by the Council of the Faculty of Medicine of the Academy of Medicine.

## **CHAPTER II**

### **TASKS OF THE CLINICAL MEDICAL PRACTICE (INTERNSHIP)**

6. The tasks of the clinical medical practice (internship) are the following:

7. To develop the attitudes of professional activity, professional behaviour and professional experience.

8. To train special professional skills, skills of good medical practice and effective clinical work necessary to work individually according to the license of medical doctor (medical norm);

9. to get prepared for the final practical examination of the integrated studies of Medicine, practice of professional activity of medical doctor, and studies in residency.

## **CHAPTER III**

### **ORGANIZATION AND IMPLEMENTATION OF CLINICAL MEDICAL PRACTICE (INTERNSHIP)**

10. The clinical medical practice (internship) is obligatory for all the students, who study medicine at the University.

11. The student performs the clinical medical practice (internship) in the University's hospital, its subsidiaries or other health care institution selected and assessed by the University under management of the supervisor of clinical medical practice (internship).

12. The list of bases of clinical medical practice (internship) and number of students, who can perform their practice there at the same time, shall be announced at least two months before allocation date to the bases of clinical medical practice (internship).

13. The applicants shall select the bases of clinical medical practice (internship) during the open meeting of the Commission or Allocation to the Bases of Clinical Medical Practice (Internship(hereinafter Commission) following the competitive

order. The competitive order shall be formed through calculation of the competitive score that is the sum of the mean of grades of 5 years of integrated studies and social score. The calculation procedure and methodology of the social score shall be considered by the Rector's Office upon presentation of the University's Student Representative Office and approved by the Rector's order.

14. The members of the Commission shall be the following: Vice Dean of the Centre of Postgraduate Studies, Dean or Vice Dean of the Faculty of Medicine of the Academy of Medicine and the representative delegated by the University's Student Representative Office. The Commission's chairman shall be appointed and the Commission's composition shall be approved by the Rector's order.

15. The minutes of the Commission's meetings shall be made. The minutes of the Commission's meeting shall be posted on the University's intranet in the Centre of Postgraduate Studies in two work days.

16. The lists of the students appointed to the bases of the clinical medical practice (internship), the duration of practice and credits given to the base shall be verified by the Rector's order. The contracts of practical training shall be made between the University, base of clinical medical practice (internship) and the student on the ground of such an order.

17. During the clinical medical practice the base of clinical medical practice (internship) may be changed only upon completion of the practice of the started cycle and upon submission of the application coordinated with both managers of the bases of clinical medical practice (internship) and coordinator of clinical medical practice to the Rector. The base of clinical medical practice (internship) shall be changed by the Rector's order. It may be changed only once.

18. The individual plan for clinical medical practice (internship) may be formed upon having coordinated it with the deans of the Faculty of Medicine of the Academy of Medicine and the Centre of Postgraduate Studies.

19. The clinical medical practice (internship) can be also carried out in the clinical bases of the Lithuanian and foreign universities according to the bilateral contracts made by the University upon presentation of the application to the Rector and its coordination with the deans of the Faculty of Medicine of the Academy of Medicine and the Centre of Postgraduate Studies.

20. In order to account for the work performed during the clinical medical practice (internship) the student shall fill in the journal in the form defined by the University.

21. During the clinical medical practice (internship) the scholarship to the students, who are funded by the State of the Republic of Lithuania, shall be paid according to the procedure valid at that time.

22. Upon completion of the programme of clinical medical practice (internship) the student shall take the final practical examination following the procedure approved by the Faculty of Medicine of the Academy of Medicine.

23. The final practical examination shall be taken by all the students, who complete the entire study programme of 5 years, carry out the entire programme of clinical medical practice (internship), and receive credits.

24. The students, who complete the integrated studies and pass the final theoretical and practical examination, receive the Master's diploma in Medicine and the Certificate of Internship that indicated the granted professional qualification of medical doctor.

**CHAPTER IV**  
**FUNCTIONS, RIGHTS AND DUTIES OF THE COORDINATOR OF CLINICAL**  
**MEDICAL PRACTICE (INTERNSHIP), AND SUPERVISOR OF CLINICAL**  
**MEDICAL PRACTICE (INTERNSHIP)**

25. The clinical medical practice (internship) shall be coordinated by the coordinator of clinical medical practice (internship) – Vice Dean of the Centre of Postgraduate Studies, who is also responsible for the course of clinical medical practice (internship).

26. The functions of the coordinator of clinical medical practice (internship) shall be the following:

26.1. to organize allocation to the bases of clinical medical practice (internship);

26.2. to control the implementation of the students' plans of clinical medical practice (internship);

26.3. to act as an in-between when the bases of clinical medical practice (internship) are changed;

26.4. to manage the supervisors of clinical medical practice (internship) methodically;

26.5. to record the clinical medical practice (internship).

27. The functions of the supervisor of clinical medical practice (internship) shall be the following:

27.1. to supervise the student during his/her clinical medical practice (internship) and to provide educational support;

27.2. to create conditions for the student to master the practical skills and to deepen the theoretical skills;

27.3. to inform the coordinator of clinical medical practice (internship) about the course of clinical medical practice (internship) and violations of medical ethics committed by the students;

27.4. in the end of particular part of the programme to evaluate the practical skills and capacities acquired by the student, the professional activity and behaviour, and to write the letter of reference about the student;

27.5. to bear responsibility for the assignment to the student, who provides health care services, to perform certain works or actions independently, following the legal acts.

28. The supervisor of clinical medical practice may supervise 6 students at the most at one time.

**CHAPTER V**  
**BASE OF CLINICAL MEDICAL PRACTICE (INTERNSHIP)**

29. The health care institution shall have a right of initiative to address the University with the application to assess it with regard to the students' professional practice – clinical medical practice (internship) following the work description of the University's Commission of Evaluation and Selection of the Residency Bases.

30. The base of clinical medical practice (internship) has to satisfy the requirements for clinical medical practice (internship) or its part approved in the Council of the Faculty of Medicine of the Academy of Medicine and it must have the conditions to enable the student to acquire practical skills.

31. The evaluation and selection of bases of clinical medical practice (internship) shall be carried out following the work description of the University's Commission of Evaluation and Selection of the Residency Bases approved by the Rector's order.

## **CHAPTER VI**

### **STUDENT'S RIGHTS AND DUTIES DURING CLINICAL MEDICAL PRACTICE (INTERNSHIP)**

32. The rights and duties of the student, who performs clinical medical practice (internship), are defined in the Regulation of Studies approved by the University's Senate, this Regulation, and other internal legal acts of the University.

33. The student has the following rights during the clinical medical practice (internship):

33.1. to receive support (scholarship) in the procedure determined by the Government of the Republic of Lithuania;

33.2. to carry out the defined programme of clinical medical practice (internship) and to receive the necessary consultations from the supervisor and coordinator of clinical medical practice (internship);

33.3. to refuse in written to carry out the assignments of the supervisor of clinical medical practice (internship) if s/he does not have the necessary competence or qualification, and to notify the coordinator of clinical medical practice (internship) hereof. This does not exempt the student from implementation of the study programme.

34. The student has the following duties during the clinical medical practice (internship):

34.1. to observe the internal rules of the University and base of clinical medical practice (internship), as well as legal acts of the Republic of Lithuania, which regulate the practice of professional activity;

34.2. during the practice of professional activity to provide the health care services according to the procedure described herein and in other legal acts only upon acquisition the necessary skills and knowledge and without exceeding the acquired qualification or competence;

34.3. to respect the patients' rights and not to violate them;

34.4. to follow the principles of medical ethics;

34.5. to handle the medical documents according to the legal acts;

34.6. to carry out the study programme;

34.7. to fill in the journal of the determined form in order to account for the done work.

35. The student has to be on duty in the base of clinical medical practice (internship) only if the health care services are provided for 24 hours there during the cycle. Such work hours cannot exceed 50 percent of time meant for professional practice without having the written consent of the student. The work being on duty at night shall be replaced to day duty for the pregnant women and women, who have children under 3 years old, upon their application.

36. The student shall be liable for the activities, which could have caused (deliberately or due to negligence) or caused damage to the patient's health or life following the legal acts.

**CHAPTER VII**  
**FINANCING OF THE CLINICAL MEDICAL PRACTICE (INTERNSHIP)**

37. The studies of clinical medical practice (internship) shall be financed according to the applicable financing procedure of integrated studies determined in the legal acts.

38. The bases of clinical medical practice (internship) or sponsors may provide additional funds from own resources, projects and funds for the studies, supervisors of clinical medical practice (internship), scholarships of students, accommodation and travels.