



**ORDER OF THE RECTOR OF THE LITHUANIAN UNIVERSITY OF HEALTH
SCIENCES**

**REGARDING REGULATIONS FOR THE FORMATION AND ADMINISTRATION
OF FIRST, SECOND CYCLE AND INTEGRATED STUDENT GROUPS OF THE
LITHUANIAN UNIVERSITY OF HEALTH SCIENCES**

..... January 2022 No. 2022-V-.....

Kaunas

According to the protocol no. RR2/01 of the meeting of the Rectorate of the Lithuanian University of Health Sciences (hereinafter - the University) held on 17 January 2022:

1. I a p p r o v e the Regulations on the Formation and Administration of the First, Second Cycle and Integrated Studies Student Groups of the Lithuanian University of Health Sciences (Appendix 1).
2. I i n s t r u c t the Document Management Service to acquaint the staff of the University and the Dean Offices with this order.
3. I e n t r u s t the control of the order to the Vice-Rector for Studies Prof. Kęstutis Petrikonis.
4. This order shall e n t e r into force on the date of signing the order.

Rector Prof. Rimantas Benetis

**REGULATIONS FOR THE FORMATION AND ADMINISTRATION OF FIRST,
SECOND CYCLE AND INTEGRATED STUDY STUDENT GROUPS OF THE
LITHUANIAN UNIVERSITY OF HEALTH SCIENCES**

**CHAPTER I
GENERAL PROVISIONS**

1. The Regulations on the Formation and Administration of the Groups of First, Second Cycle and Integrated Studies of the Lithuanian University of Health Sciences (hereinafter - the Regulations) have been prepared in accordance with the Regulations of the Lithuanian University of Health Sciences.
2. The Regulations regulate the procedure for the formation and administration of the first, second cycle and integrated study student groups of the Lithuanian University of Health Sciences (hereinafter - the University).
3. Regulations do not apply when:
 - 3.1. forming groups of postgraduate students;
 - 3.2. forming groups of non-degree students.
4. Student group - the respective number of students of the same course of the same study programme participating in study activities together according to the schedule of the respective study programme.

**CHAPTER II
GROUP FORMATION**

5. Students study in groups and streams according to the study schedule. The number of groups is determined by the dean of the faculty in accordance with the planned number of students, with the procedure established by legal acts, as well as taking into account the students' foreign language and level of knowledge of that language.
6. The maximum and minimum number of students in a group is determined by the dean of the faculty for each study programme implemented at the faculty, taking into account the specifics of learning specific to the study programme and the optimal use of University resources.
 - 6.1. The maximum number of students in a group may be exceeded:

6.1.1. when repeating the study subject / module when it is not possible to study with other groups due to a mismatch in the flow or the maximum number of students in all groups of the respective course has already been reached;

6.1.2. after the resumption of studies post academic leave, when it is not possible to study with other groups due to the mismatch of flows or the maximum number of students in all groups of the respective course has already been reached;

6.1.3. in case of dissolution of the group, if it is necessary to transfer the students of the group to be dissociated;

6.2. If the group is reduced to the minimum number of students, the dean of the faculty, through the head of the Study Centre, may decide to dissolve the group and transfer the remaining students to other groups of the same course and flow (if possible).

7. Future first-year study programmes conducted in Lithuanian are assigned to groups by the Information Technology Centre.

8. The International Relations and Study Centre assigns prospective students and exchange students from abroad, for studies conducted in foreign languages, into groups before the beginning of the semester, in coordination with the teaching departments.

CHAPTER III CHANGING THE GROUP

9. The student submits an application for a group change in the study information system (hereinafter - LSMUSIS) by filling in the mandatory electronic form.

10. A student may apply for a group change according to the following principles:

10.1. not stating the reason, once during the whole study period;

10.2. stating objective, clear reasons, providing supporting documents or other evidence.

11. The dean of the faculty examines the application within 2 working weeks.

12. The decision to satisfy / reject the student's application is made by the dean of the faculty, while the specialist of the Study Centre approves the student's application by assigning the student to the appropriate group.

13. The student is transferred only to the groups with the smallest number of students, depending on the course flow or on the basis of the decree of the dean of the faculty regarding the formation, dissolution or maintaining an equal number of students in groups.

14. The Study Centre changes the student group in LSMUSIS only after the end of the study subject / module, taking into account the study schedules and until the beginning of the new semester.

15. The Study Centre informs the student, the Dean's Office of the faculty and the academic departments about the changes, where the student's studies in the changed group will continue.

16. The approval with the explanation of the application and decision is visible to the student immediately after the dean's approval on LSMUSIS.

17. The dean's decision to grant / refuse a student's application is not subject to appeal.