



RefWorks for Lithuanian Research Library Consortium



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Migrate to New RefWorks – before upgrading

Please see support center Admin upgrade guide (comparison legacy vs new RefWorks, FAQ and more):

[https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_\(Admin\)](https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_(Admin))

- Familiarize yourself with RefWorks by reading the [Administration Guide](#).
- Confirm that your computers, especially in campus labs, have the minimum browser and word processing programs in place before upgrading. You can find the requirements on the [Resources/Support](#) page.
- You may need to update training outlines, LibGuides, and/or websites. You can find new logos and brochures on the [Upgrade Toolkit](#) page.
- Allow for plenty of time to get support staff trained and ready to answer questions. Expect an increase in end-user support during upgrade and have an internal support process accordingly.
- [The Ex Libris Support team](#) is available to assist you. Do not hesitate to contact us if you have any questions. Also see our [Webinars](#).



Migrate to New RefWorks - links

Your institution's upgrade from Legacy RefWorks to RefWorks has been enabled.

Your users can create an account by going to <https://refworks.proquest.com/signup/> and registering for an account using their institutional email address (Inb.It is the email domain listed for your institution).

Alternately, if you do not use institutional email addresses, users can create an account at your institution's unique RefWorks URL using any email address:

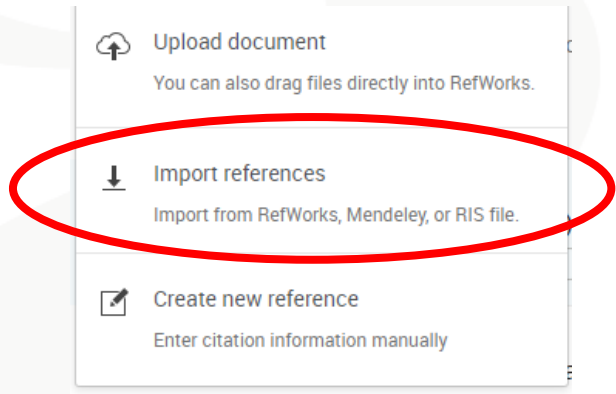
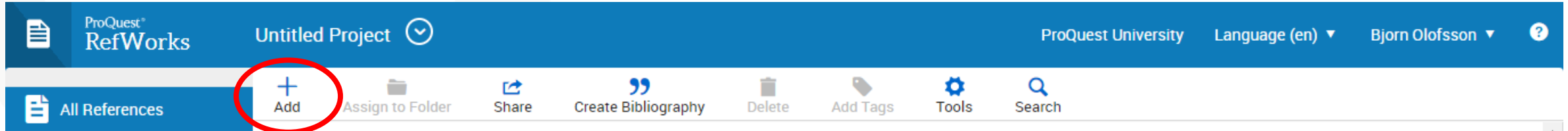
<http://refworks.proquest.com/signup/lithuanian-research-library-consortium/> You may post this URL on a private page accessible only to institution patrons.

If there are users outside your IP-range they will need the unique URL above, as well as the following invitation code: **6872-1324**. Please do not post the unique URL or the code on a publicly accessible web page as it will give anyone access to RefWorks.

Please contact RefWorks support refworks.support@exlibrisgroup.com to disable legacy account creation.



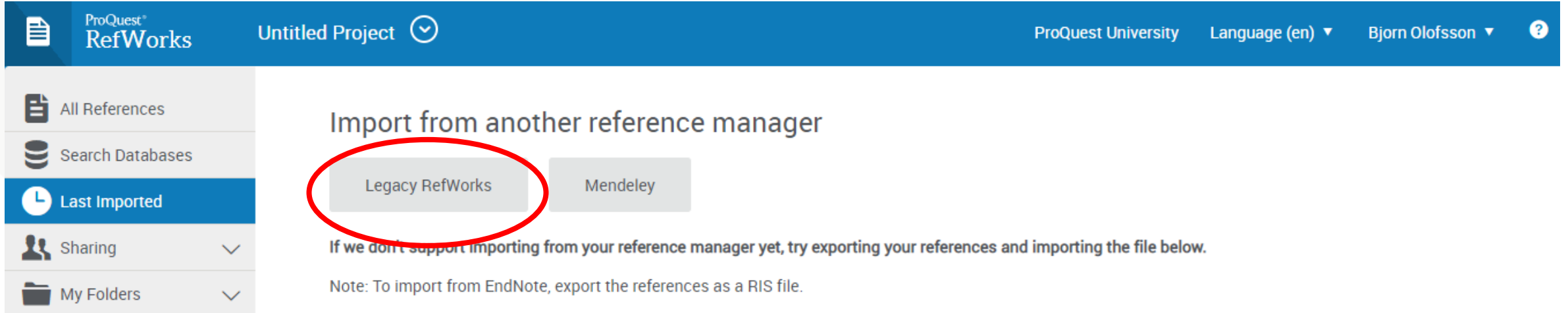
Migrate to New RefWorks



1. Click Add
2. Select Import References



Migrate to New RefWorks



ProQuest[®] RefWorks

Untitled Project

ProQuest University Language (en) Bjorn Olofsson

All References

Search Databases

Last Imported

Sharing

My Folders

Import from another reference manager

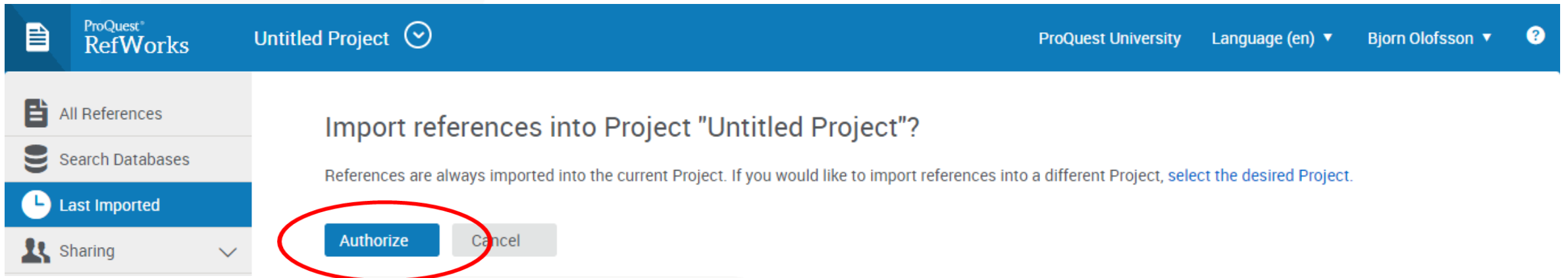
Legacy RefWorks Mendeley

If we don't support importing from your reference manager yet, try exporting your references and importing the file below.

Note: To import from EndNote, export the references as a RIS file.

3. Click Legacy RefWorks

4. Click Authorize to start import from legacy to new RefWorks. By default, you have a project called "Untitled".



ProQuest[®] RefWorks

Untitled Project

ProQuest University Language (en) Bjorn Olofsson

All References

Search Databases

Last Imported

Sharing

Import references into Project "Untitled Project"?

References are always imported into the current Project. If you would like to import references into a different Project, [select the desired Project.](#)

Authorize Cancel



Migrate to New RefWorks



Log in to your RefWorks account to migrate to the new RefWorks.
If you do not wish to migrate your current RefWorks account, press cancel and use the legacy RefWorks. [Cancel](#)

A screenshot of a login form titled "Login using RefWorks Credentials". The form is enclosed in a red circle. It contains a "Username" field, a "Password" field, a "Show" checkbox, a blue "Login" button, and a link for "Forgot username or password?".

Login using RefWorks Credentials

Username

Password

Show

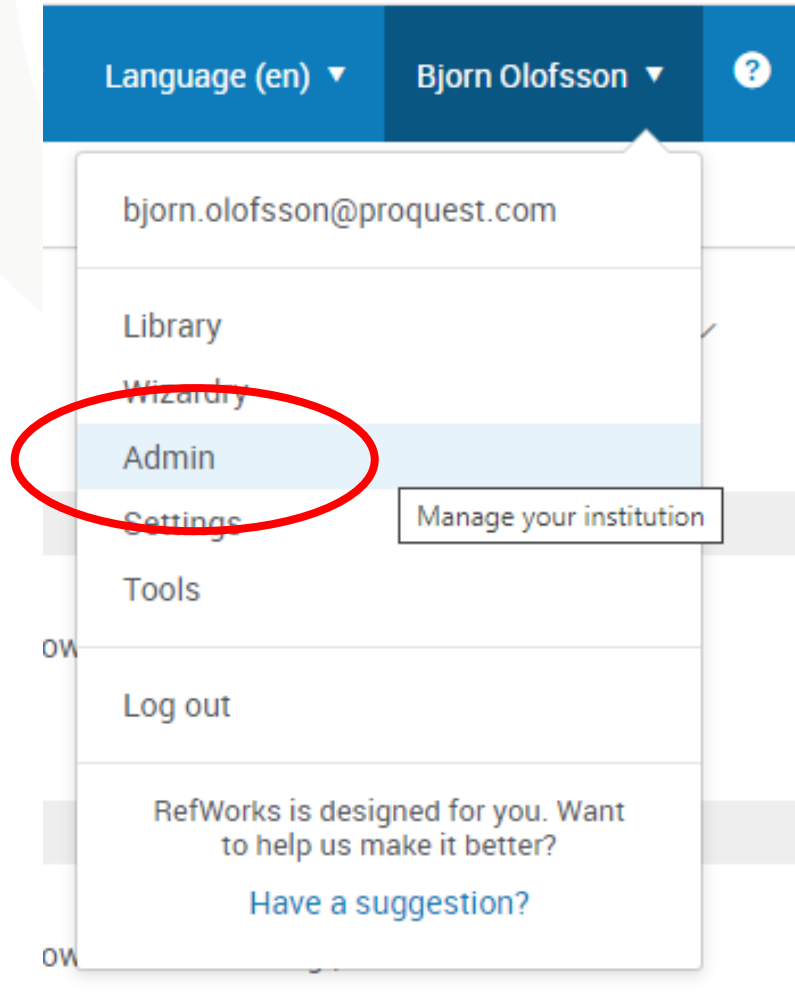
Login

[Forgot username or password?](#)

5. Add your legacy RefWorks username and password, click login to migrate your content to new RefWorks.



New RefWorks administration access



Each institution has their own administrator who can only view the data from their institution. There is not a central admin individual for the consortium.

Please contact RefWorks support refworks.support@exlibrisgroup.com if your admin login is missing.



Sending invitations to New RefWorks

ProQuest RefWorks

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← Back to admin

To setup users in your institution with access to RefWorks, enter their email addresses below, either directly, or by uploading a text file. RefWorks will send out emails with unique signup codes and instructions that allow your users to create account for themselves.

Users to invite

Enter email addresses, separated by commas or semicolons:

email.address@domain.edu, email.address@domain.edu

or upload a text file containing one email address per line:

Choose File No file chosen

Your personal message

All invited users will receive an email like this:

Good News!

You are invited to use RefWorks.

RefWorks is a completely new way of working with articles, papers and references, and collaborating on research. It's simple to use and it will save you a lot of time.

To accept this invitation, click or copy/paste this invitation link:
<< UNIQUE INVITATION URL >>

Privacy Policy
Terms and Conditions
Cookie policy

Under the Admin tab, the RefWorks administrator for each institution can send an invitation to persons who would like RefWorks access.



RefWorks guides

- RefWorks website: <https://www.exlibrisgroup.com/products/refworks-reference-management/>
- Knowledge Center: <https://knowledge.exlibrisgroup.com/RefWorks>
 - o Admin upgrade guide:
[https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_\(Admin\)](https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_(Admin)).
 - o User upgrade guide:
[https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_\(User\)](https://knowledge.exlibrisgroup.com/RefWorks/Product_Materials/Upgrade_Toolkit/Upgrading_to_the_New_RefWorks_(User))
 - o Admin guide:
https://knowledge.exlibrisgroup.com/RefWorks/Product_Documentation/RefWorks_Admin_Guide
 - o User guide: https://knowledge.exlibrisgroup.com/RefWorks/Product_Documentation/RefWorks_User_Guide
- YouTube channel: https://www.youtube.com/channel/UCzmTj_AGeY59VoNv-0SvcCg
- Idea Exchange, where suggestions can be submitted and voted upon:
<https://ideas.exlibrisgroup.com/forums/909445-refworks>





Thank You

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