

APPROVED BY
the Order No. V-198 of the Rector of the
Lithuanian University of Health Sciences
dated 6 March 2020

SUPPLEMENTED BY
the Order No. V-617 of the Rector of the
Lithuanian University of Health Sciences
dated 22 October 2020

PROCEDURE FOR THE FINANCIAL TERMS AND CONDITIONS RELATED TO STUDIES FOR STUDENTS OF THE LITHUANIAN UNIVERSITY OF HEALTH SCIENCES

CHAPTER I GENERAL PROVISIONS

1. The Procedure for the Financial Terms and Conditions Related to Studies for First-Cycle, Second-Cycle and Integrated Studies Students of the Lithuanian University of Health Sciences (hereinafter referred to as the Procedure) regulates the financial terms and conditions related to studies applicable to first-cycle, second-cycle and integrated studies students at the Lithuanian University of Health Sciences (hereinafter referred to as the University) who:
 - 1.1. have concluded a study agreement following the procedure for determining and comparing academic results;
 - 1.2. have concluded a study agreement concerning their transfer to a vacant state-funded study place;
 - 1.3. have concluded a study agreement concerning a change of study programme;
 - 1.4. have re-enrolled in a state-funded study place and have been transferred to a higher year of study;
 - 1.5. request a reduction in the tuition fee;
 - 1.6. request to repeat or undertake additional studies in specific modules/courses of a study programme;
 - 1.7. transfer to another higher education institution.
2. The terms used in this Procedure shall have the following meanings:
 - 2.1. Standard study cost means the amount representing the maximum sum of funds that may be allocated from the state budget to cover, for one academic year, the study fee established by a higher education institution for a state-funded study place.
 - 2.2. Annual tuition fee means the fee approved by the University council for one academic year of study in a respective study programme at a state-unfunded study place.
 - 2.3. Current year of study means the year of study in which a student is currently enrolled.
 - 2.4. Supplementary studies mean studies during which first-cycle (Bachelor's) study courses are undertaken to provide a student with the knowledge and skills required for second-cycle (Master's) studies in the relevant field of study.
 - 2.5. Additional course of study means the smallest component of the content of a study programme, having a defined objective and focused on intended learning outcomes, which

develops general and/or subject-specific competences. The study of a course may be completed by an examination or another assessment of the student's achievements, knowledge and skills.

CHAPTER II

STUDENT FINANCIAL TERMS AND CONDITIONS WHERE STUDIES ARE FUNDED BY STATE FUNDS

3. A student admitted to a state-funded study place shall be entitled to undertake a study programme funded by state funds once.
4. In all cases where the nature or terms and conditions of study funding change, the study agreement shall also be amended accordingly.
5. Where a student suspends their studies at the University (i.e. is on academic leave), no funds shall be used to finance the student's studies during that period.
6. A student admitted to a state-unfunded study place who has participated in a competition for a vacant state-funded study place and has been granted state funding in an amount not less than the standard study cost of the relevant study programme applicable in the year of the student's admission shall not be required to pay a tuition fee.
7. A student admitted to a state-unfunded study place who, following the procedure for determining and comparing academic results, has been granted state funding in an amount not less than the standard study cost of the relevant study programme applicable in the year of the student's admission shall not be required to pay a tuition fee.
8. A student who changes their study programme within the same university shall not be required to pay a tuition fee where the cost of the intended study programme is not higher than the cost of the study programme from which the student is transferring (i.e. where it is equal to or lower than that cost). Where the duration of the intended study programme is shorter than that of the study programme from which the student is transferring, the remaining state funding shall be returned to the study programme to which the student was originally admitted.
9. A student who changes both their study programme and university shall not be required to pay a tuition fee where the cost of the intended study programme is not higher than the cost of the study programme from which the student is transferring (i.e. where it is equal to or lower than that cost). Where the duration of the intended study programme is shorter than that of the study programme from which the student is transferring, the remaining State funding shall remain allocated to the study programme to which the student has transferred.
10. A student who changes their mode of study shall retain the study fee and the duration of funding applicable to the mode of study selected at the time of admission.
11. During the current financial year, the funds allocated from the state budget of the Republic of Lithuania to finance the studies of a student who has changed both their study programme and university shall be reallocated among higher education institutions in accordance with the methodological guidelines approved by the Ministry of Education, Science and Sport of the Republic of Lithuania.

CHAPTER III

FINANCIAL TERMS AND CONDITIONS OF THE STUDENT'S STUDIES WHERE THE STUDIES ARE FULLY OR PARTIALLY FUNDED BY THE STUDENT

12. A student admitted to a state-unfunded study place shall be entitled to complete the study programme once, subject to payment of the fee specified in the agreement.
13. In all cases where the nature or terms and conditions of study funding change, the study agreement shall also be amended accordingly.
14. A student admitted to a state-funded study place who, following the procedure for the assessment and comparison of academic performance, loses state funding shall be required to pay the annual tuition fee approved for the year in which the student was admitted.
15. A student admitted to a state-unfunded study place who participates in a competition for a vacant state-funded study place and is awarded state funding in an amount lower than the standard cost of the study programme applicable in the year in which the student was admitted shall be required to pay the difference between the standard cost of the study programme applicable in the year in which the student was admitted and the amount of state funding awarded.
16. A student admitted to a state-unfunded study place who, following the procedure for the assessment and comparison of academic performance, is awarded state funding in an amount lower than the standard cost of the study programme applicable in the year in which the student was admitted shall be required to pay the difference between the standard cost of the study programme applicable in the year in which the student was admitted and the amount of state funding awarded.
17. Where a student admitted through the general admission procedure is transferred to a higher year of study, the student shall be deemed to be using the state funding allocated to the relevant year of study. Upon completion of the studies, the state funding allocated to the years of study for which the student has received credit shall be deemed unused. The remaining unused state funding may be transferred to a student enrolled in the same study programme who was admitted in the year in which the state funding was awarded, or to a student in the relevant year of study, provided that the student pays the difference between the funding required for studies in the relevant year of study and the remaining unused state funding transferred to the student.
18. Where, upon changing a study programme, the standard cost of the intended study programme is higher than the standard cost of the study programme from which the student is transferring, the student changing the study programme shall pay the difference between the standard costs. The difference in cost shall be calculated separately for each semester. Where the duration of the intended study programme is longer than that of the study programme from which the student is transferring, upon expiry of the state funding, the student shall be transferred to a state-unfunded study place and shall pay the tuition fee approved for the year in which the student was admitted.
19. Where a student enrolled in a state-unfunded study place is awarded state funding transferred from another (lower-cost) study programme and/or where the remaining duration of the student's funding is shorter than the student's remaining period of study, the student shall be required to pay the difference between the amount of state funding awarded (transferred) and the standard cost of the study programme applicable in the year in which the student was admitted.

20. In the cases referred to in Clauses 15–19, the difference in cost shall be calculated separately for each semester of study.
21. A student studying at the University in a state-unfunded study place who changes their study programme shall enter into a new study agreement with the University and shall be required to pay the annual tuition fee applicable to the new study programme for the current academic year.
22. A student transferring from another higher education institution and studying in a state-unfunded study place shall enter into a new study agreement with the University and shall be required to pay the annual tuition fee applicable to the selected study programme for the current academic year.
23. A student who resumes their studies following the termination of a previous study agreement shall be required to pay the annual tuition fee applicable to the study programme for the current academic year.

CHAPTER IV

CALCULATION OF TUITION FEES

24. The fee for repeated courses or additional courses that a student elects to take outside the study programme shall be calculated on the basis of the annual tuition fee approved for the current academic year for the study programme to which the course belongs, in proportion to the number of credits allocated to the course.
25. The tuition fee payable by a student enrolled in a state-unfunded study place who returns following academic leave or military service and who, due to changes made to the study plan during such leave or service, is required to complete compulsory or additional courses shall be calculated on the basis of the fee specified in the student's study agreement.
26. Any reduction in the tuition fee on account of recognised courses shall be calculated based on the annual tuition fee specified in the study agreement, in proportion to the number of credits allocated to the recognised courses.
27. A student enrolled in a state-funded study place who has changed their study programme and is required to pay the difference between the standard costs of the study programmes may be eligible for a reduction in the additional payment on account of recognised courses. The amount of the reduction shall be calculated based on the standard cost of the study programme applicable in the year in which the student was admitted, in proportion to the number of credits allocated to the recognised courses. The amount of the reduction may not exceed the annual difference in cost payable by the student.
28. Any reduction in the tuition fee granted based on financial support shall be calculated on the basis of the annual tuition fee specified in the study agreement, taking into account the decision of the University Student Support Committee.
29. For employees of the University or of legal entities in which the University is a participant, where their studies are necessary for the University, the tuition fee may be paid by the employer's funds upon the employer's request, specifying the circumstances justifying such necessity, provided that the amount does not exceed 50% of the tuition fee established in the study agreement for the relevant cycle of studies for the entire period of study (all years of study). The parties may conclude a written agreement regarding the conditions for reimbursement of the expenses incurred by the employer.

30. The reduction of the tuition fee under Clauses 26–29 shall be determined by first calculating the amount payable in accordance with one of the relevant clauses; where a second reduction applies under another clause, it shall be calculated based on the already reduced fee.