

APPROVED

by Resolution No. 103-13 of the Senate of
the Lithuanian University of Health Sciences
dated 18 May 2018

GENERAL REQUIREMENTS FOR SUPPLEMENTARY STUDIES AT THE LITHUANIAN UNIVERSITY OF HEALTH SCIENCES

CHAPTER I GENERAL PROVISIONS

1. These Regulations establish the procedure for admission to supplementary studies at the Lithuanian University of Health Sciences (hereinafter referred to as the “University”), as well as the procedure for their organisation, delivery and recognition of study results.
2. These Regulations have been drawn up in accordance with the following legislation and University regulations:
 - 2.1. The Law of the Republic of Lithuania on Science and Studies (Official Gazette, 2009, No. 54-2140; identification code 1091010ISTA00XI-242; TAR, 2016, No. 20555; identification code 2016-20555; hereinafter referred to as the “Law on Science and Studies”);
 - 2.2. The Statute of the Lithuanian University of Health Sciences (Official Gazette, 2010, No. 81-4231; 2012, No. 81-4227; identification code 1121010NUTA0XI-2147; hereinafter referred to as the “Statute of the University”);
 - 2.3. Order No. V-231 of 8 February 2012 of the Minister of Education and Science of the Republic of Lithuania “On the Amendment of Order No. V-826 of 3 June 2010 of the Minister of Education and Science ‘On the Approval of the Description of General Requirements for master’s Study Programmes’”;
 - 2.4. The Regulations on First-Cycle, Second-Cycle and Integrated Studies of the Lithuanian University of Health Sciences, approved by Resolution No. 47-05 of the Senate of the Lithuanian University of Health Sciences of 20 June 2014, as subsequently amended;
 - 2.5. The Procedure for the Recognition of Study Results at the Lithuanian University of Health Sciences, approved by Resolution No. 9-08 of the Senate of the Lithuanian University of Health Sciences of 27 May 2011;
 - 2.6. The Regulations of the Study Programme Committees of the Lithuanian University of Health Sciences, approved by Resolution No. 25-08 of the Senate of the Lithuanian University of Health Sciences of 14 December 2012.
3. Supplementary studies are organised for persons intending to undertake second-cycle (Master’s) studies in the following circumstances:
 - 3.1. where the higher education qualification held by the person does not provide sufficient preparation for master’s studies in the desired field of study, and the person is required to acquire the competences necessary for successful completion of the chosen master’s programme;
 - 3.2. where the field of the completed first-cycle university study programme differs from the field of the master’s programme the person wishes to undertake, and additional competences are required to undertake the chosen master’s programme.

4. During supplementary studies, the person shall study the core compulsory subjects of the relevant first-cycle field of study which they have not previously studied or which they have studied to an insufficient extent.
5. Where the field of the master's programme the applicant intends to undertake and the field of their completed first-cycle studies fall within the same study field group, the scope of supplementary studies shall not exceed 60 study credits.
6. Where the field of the master's programme the applicant intends to undertake falls within a different study field group from that of their completed first-cycle studies, the scope of supplementary studies shall not exceed 90 study credits.
7. Where a person intending to undertake a master's programme lacks competences beyond those that can be acquired through supplementary studies, they shall acquire the required competences by undertaking a first-cycle university study programme.
8. Supplementary studies shall be undertaken on a self-funded basis. The tuition fee shall be calculated based on the number of study credits assigned to the modules included in the individual study plan, with the fee per study credit being approved annually by the Council of the University as part of the University's Admission Rules.
9. A person undertaking supplementary studies shall not have student status; however, they shall be entitled to use the University's study information system, intranet, wireless internet access, computer workstations and library services.
10. Unless otherwise specified, all terms used in these Regulations shall have the meanings assigned to them by the Law of the Republic of Lithuania on Science and Studies.

CHAPTER II

PROCEDURE FOR ADMISSION OF APPLICANTS TO SUPPLEMENTARY STUDIES

11. Admission to supplementary studies shall be administered by the Admissions Committee appointed by order of the Rector of the University, in accordance with the University's Admission Rules approved by the Senate for the relevant academic year.
12. Admission to supplementary studies shall be open to persons who have obtained a Professional Bachelor's degree, bachelor's degree or an equivalent qualification following completion of college-level or university studies.
13. Admission to supplementary studies shall be conducted on a competitive basis. The admission score shall be calculated as the weighted average of the grades recorded in the Diploma Supplement to the Bachelor's or Professional Bachelor's degree (or an equivalent qualification), together with the grade awarded for the professional qualification examination and/or final thesis.
14. Applicants shall be ranked in descending order of their admission scores.
15. Where applicants achieve the same admission score, preference shall be given to those:
 - 15.1. who have obtained a higher grade in the professional qualification examination or for their final thesis;
 - 15.2. who have greater professional work experience in the relevant field.
16. Applicants whose admission scores place them highest in the ranking and who fall within the number of places determined by the University shall be deemed to have been offered a place.

17. Applicants offered a place in supplementary studies shall be admitted by order of the Rector, subject to the execution of a supplementary studies agreement between the University and each person admitted to the programme.
18. Where the minimum number of persons required to form a group for a particular programme, as approved by resolution of the Faculty Council, is not reached, admission to that programme shall be suspended.
19. In all matters not provided for in the Admission Rules, decisions shall be made by the Admissions Committee appointed by order of the Rector.

CHAPTER III

ORGANISATION OF SUPPLEMENTARY STUDIES

20. The mode and form of delivery of supplementary studies shall be determined separately for each study programme and specified in the University's Admission Rules.
21. Considering the subjects completed as part of the applicant's previous studies, the Study Programme Committee of the relevant master's programme, in cooperation with the academic or administrative unit responsible for the master's programme, shall prepare a list of subjects to be undertaken as part of the supplementary studies. The list shall be approved by the Faculty Council.
22. An individual study plan shall be drawn up and approved for each person undertaking supplementary studies.
23. The list of subjects to be undertaken by each person admitted to supplementary studies shall be approved by order of the Dean.
24. Subjects included in the supplementary study programme shall be studied and assessed alongside students enrolled in first-cycle full-time studies, in accordance with the timetable established by the relevant Faculty or academic unit. In individual cases, a separate timetable may be arranged where more than 20 persons are admitted to supplementary studies or where the studies are delivered on a part-time basis.
25. Upon completion of supplementary studies, the person shall be issued with a certificate of studies specifying the subjects completed, their scope and the grades awarded.
26. Completion of supplementary studies shall not confer a bachelor's degree or any other higher education qualification.
27. The certificate of studies confirming completion of supplementary studies shall entitle the holder to apply, through the competitive admissions procedure, for admission to the relevant master's study programme at the University.

CHAPTER IV

RECOGNITION OF SUPPLEMENTARY STUDIES FOR ADMISSION TO MASTER'S STUDIES

28. For the purposes of admission to master's studies, subjects completed and assessed as part of supplementary studies, as recorded in the certificate of studies, shall be considered in the same manner as subjects recorded in the Diploma Supplement to a Bachelor's or Professional Bachelor's degree.

29. Subjects studied at other higher education institutions outside the relevant study programme may be recognised, considering the scope and content of the subject and the competences acquired, provided that at least 70% of the subject corresponds to the relevant supplementary study subjects approved by the University. In each individual case, the Faculty Admissions Committee shall determine whether subjects studied outside the relevant study programme at another higher education institution correspond to the list of supplementary study subjects approved by the University for the relevant study programme.