

REGULATIONS ON THE FORMATION AND ADMINISTRATION OF STUDENT GROUPS FOR FIRST-CYCLE, SECOND-CYCLE AND INTEGRATED STUDIES AT THE LITHUANIAN UNIVERSITY OF HEALTH SCIENCES

CHAPTER I GENERAL PROVISIONS

1. The Regulations on the Formation and Administration of Student Groups for First-Cycle, Second-Cycle and Integrated Studies at the Lithuanian University of Health Sciences (hereinafter referred to as the Regulations) have been prepared in accordance with the Study Regulations of the Lithuanian University of Health Sciences.
2. The Regulations govern the procedure for the formation and administration of student groups for first-cycle, second-cycle and integrated studies at the Lithuanian University of Health Sciences (hereinafter referred to as the University).
3. The Regulations shall not apply to:
 - 3.1. the formation of student groups for third-cycle studies;
 - 3.2. the formation of student groups for non-degree studies.
4. A student group means a specified number of students enrolled in the same study programme and the same year of study who participate together in study activities in accordance with the timetable of the respective study programme.

CHAPTER II FORMATION OF STUDENT GROUPS

5. Students shall study in student groups and lecture groups in accordance with the study timetable. The number of student groups shall be determined by the Dean of the Faculty, considering the planned number of students, in accordance with the procedure established by legal acts, and having regard to the students' foreign language and level of proficiency in that language.
6. The maximum and minimum number of students in a student group shall be determined by the Dean of the Faculty for each study programme offered by the faculty, considering the specific nature of the study programme and the optimal use of the University's resources.
 - 6.1. The established maximum number of students in a student group may be exceeded in the following cases:
 - 6.1.1. where a student is repeating a study subject/module and it is not possible for the student to study with another student group due to incompatibility of lecture groups or where the maximum number of students has already been reached in all student groups of the respective year of study;
 - 6.1.2. where a student resumes studies after academic leave and it is not possible for the student to study with another student group due to incompatibility of lecture groups or where the maximum number of students has already been reached in all student groups of the respective year of study;
 - 6.1.3. where a student group is dissolved and its students need to be transferred to other student groups.

- 6.2. Where the number of students in a student group falls to the established minimum, the Dean of the Faculty, acting through the Head of the Study Centre, may decide to dissolve the student group and transfer its remaining students to other student groups of the same year of study and lecture group, where possible.
7. Prospective first-year students admitted to study programmes delivered in the Lithuanian language shall be assigned to student groups by the Information Technology Centre.
8. Prospective first-year students admitted to study programmes delivered in a foreign language, as well as students arriving under exchange programmes, shall be assigned to student groups before the start of the semester by the International Relations and Study Centre in coordination with the academic units delivering the study subjects.

CHAPTER III

CHANGE OF STUDENT GROUP

9. A student shall submit a request to change their student group through the Study Information System (hereinafter referred to as LSMUSIS) by completing the mandatory electronic application form.
10. A student may submit a request to change their student group in accordance with the following principles:
- 10.1. without stating a reason, once during the entire period of study;
 - 10.2. by stating objective and clear reasons and providing supporting documents or other evidence.
11. The Dean of the Faculty shall examine the request within two working weeks.
12. The decision to approve or reject the student's request shall be endorsed by the Dean of the Faculty. The student's request shall then be approved by a specialist of the Study Centre by assigning the student to the respective student group.
13. A student shall be transferred only to a student group with the lowest number of students, taking into account the lecture group of the year of study or in accordance with the Dean of the Faculty's order on the formation or dissolution of a student group, or on maintaining an equal number of students across student groups.
14. The Study Centre shall update the student's student group in LSMUSIS only after the completion of the study subject/module, considering the study timetable schedule, and before the start of the new semester.
15. The Study Centre shall notify the student, the Faculty Dean's Office and the academic units in which the student will continue their studies in the new student group of the changes made.
16. Where a request is rejected, the endorsement refusing the request together with the explanation of the decision shall be visible to the student in LSMUSIS immediately after it has been endorsed by the Dean of the Faculty.
17. The decision of the Dean of the Faculty to approve or reject a student's request shall be final and shall not be subject to appeal.