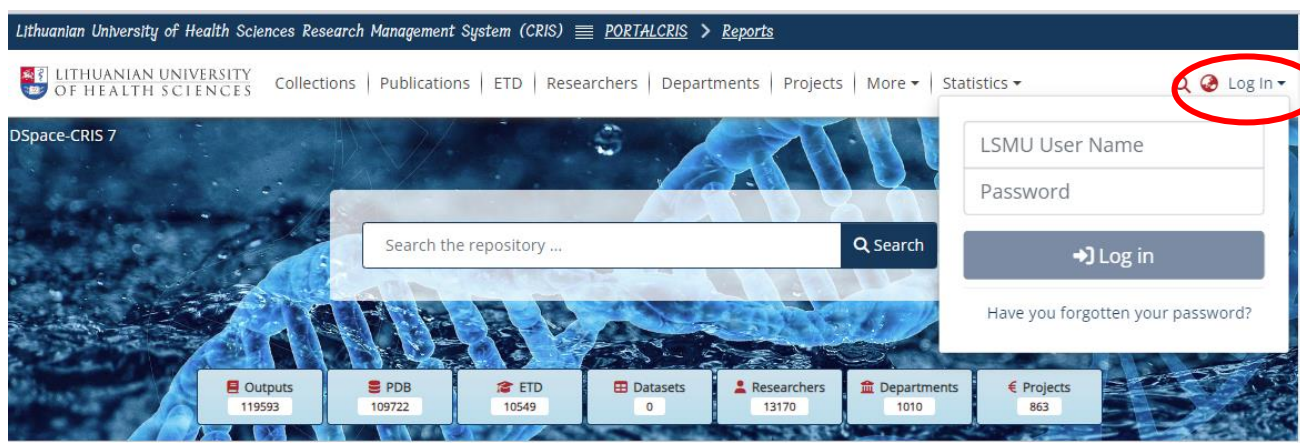


ETD SUBMISSION INSTRUCTIONS

LOGIN

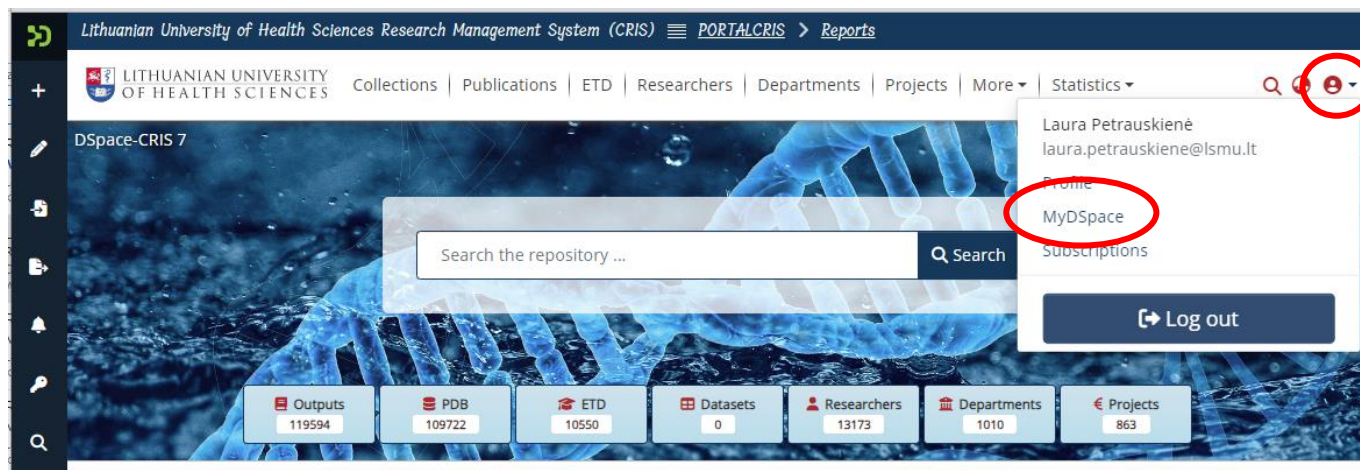
Go to CRIS (<https://lsmu.lt/cris/home>).

Click **Log in**. Use your LSMU User name and password.



SUBMISSION OF ETD WORK

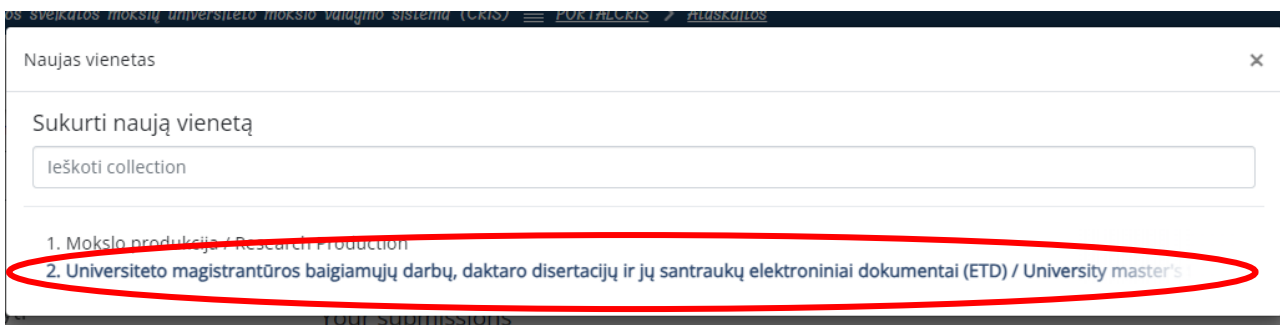
Click on User Profile, then select **MyDSpace**.



Click on New Submission, select **ETD**.

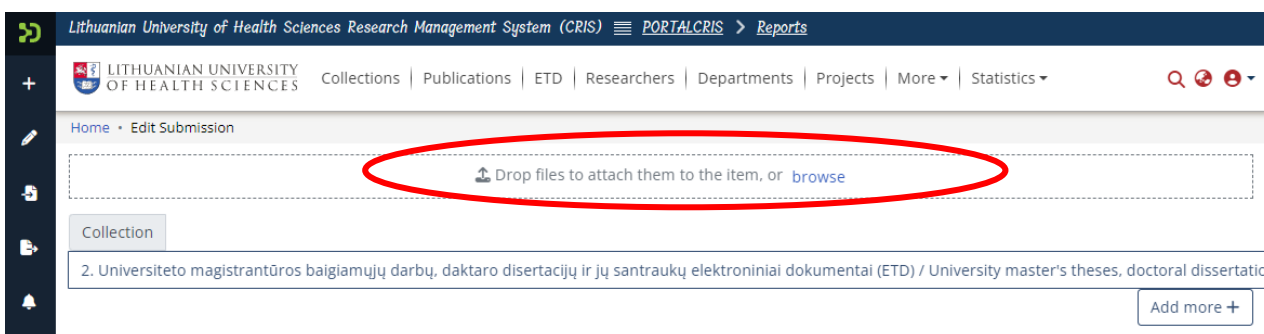


Select **2. Universiteto magistrantūros baigiamųjų darbų, daktaro..... collection.**



SUBMISSION ETD

Submit the ETD work file in Adobe System **PDF format**. Title must be your surname, for example: Gonzales.pdf



INFORMATION ABOUT ETD (METADATA)

1. Autorius / Author. Click + Add more.

In the Author field, enter your surname and name in the format, **surname, comma, space, name**, for example: **Surname, Name**.

If there are two department names, choose the code that starts with the letter U.

Click **Add**.

Autorius

Autorius * PID

Prieskyra

- Kardiologijos klinika (U524200)
- Kardiologijos klinika (K110000)

2. Darbo vadovas / Thesis advisor. Click + Add more.

Write surname of Supervisor in the line Vadovas, select your supervisor from the list. Click **Add**.

Vadovas

Vadovas * PID

3. Kita atsakomybė / Other Contributor

Write the surname of the reviewer in the line Kita atsakomybė and select your reviewer from the list. Select the type of responsibility from the list. Click **Add**. The same applies with a consultant, if you have one.

Kita atsakomybė

Kita atsakomybė * PID

Atsakomybės rūšis

- Recenzentas / Reviewer
- Oponentas / Opponen...
- Konsultantas / Consulta...
- Komisijos pirmininkas / ...
- Komisijos narys / Com...
- Komisijos sekretorius / ...

Pridėti lauką / Add field

4. Komisija / Committee

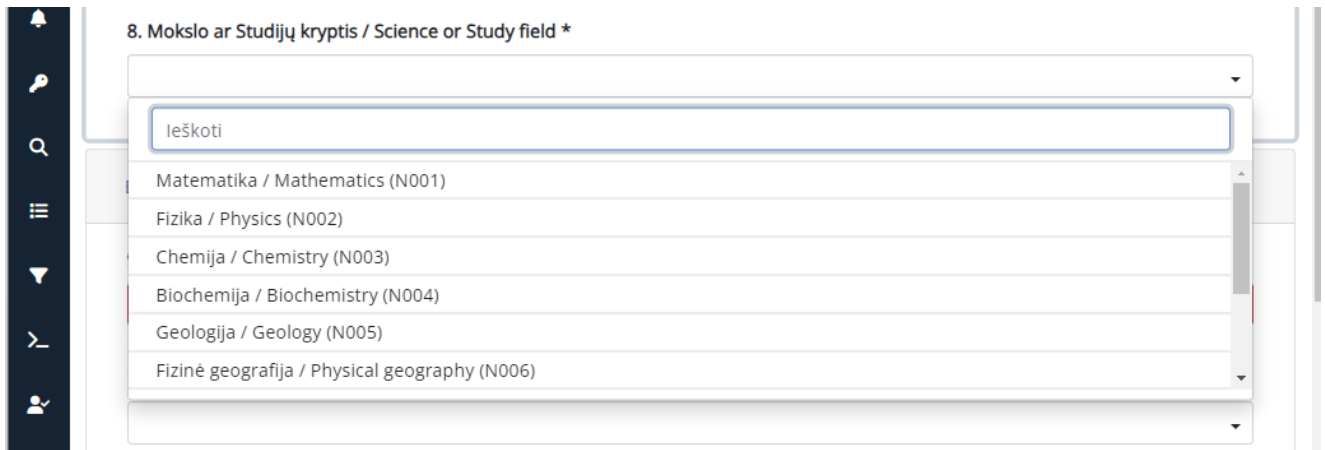
Select the committee from the list.

5. Gynimo data / Date of thesis defence

Write the defence date of your thesis.

6. Mokslo ar Studijų kryptis / Science or Study field

Select a science field from the list:



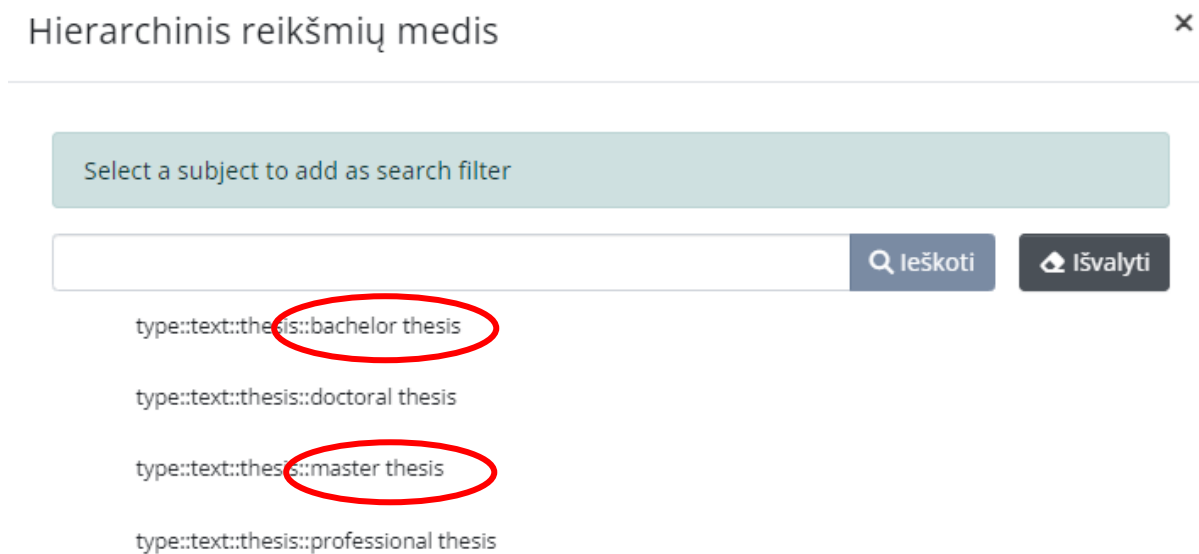
8. Mokslo ar Studijų kryptis / Science or Study field *

ieškoti

- Matematika / Mathematics (N001)
- Fizika / Physics (N002)
- Chemija / Chemistry (N003)
- Biochemija / Biochemistry (N004)
- Geologija / Geology (N005)
- Fizinė geografija / Physical geography (N006)

7. Dokumento rūšis / Type

Select the type of your thesis from the list:



Hierarchinis reikšmių medis ×

Select a subject to add as search filter

ieškoti Išvalyti

- type::text::thesis::bachelor thesis
- type::text::thesis::doctoral thesis
- type::text::thesis::master thesis
- type::text::thesis::professional thesis

8. Darbo kalba / Language

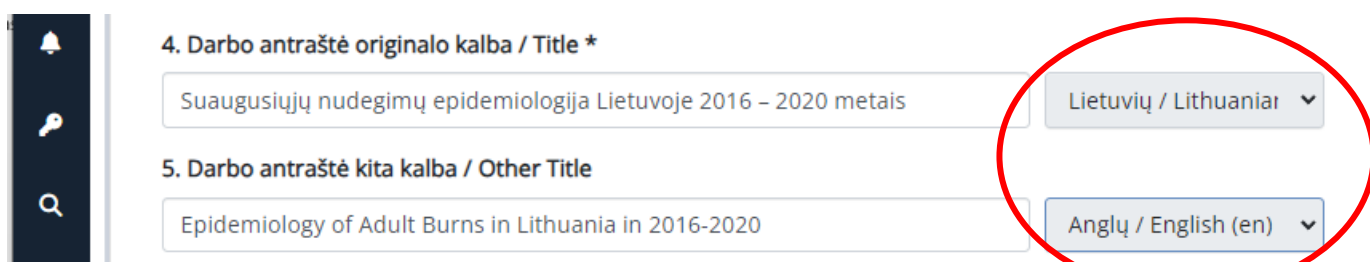
Select the language of your thesis.

9. Darbo antraštė originalo kalba / Title

10. Darbo antraštė kita kalba / Other Title

Important! Write the titles according to these rules: in Lithuanian, only the first word and proper nouns are written in capital letters. In English, all words in the title must begin in capital letter, except conjunctions such as and, or, of, etc.

Don't forget to select the language! An example:



The screenshot shows a form with two sections. The first section is titled "4. Darbo antraštė originalo kalba / Title *" and contains a text input field with the Lithuanian title "Suaugusiųjų nudegimų epidemiologija Lietuvoje 2016 – 2020 metais" and a dropdown menu set to "Lietuvių / Lithuanian". The second section is titled "5. Darbo antraštė kita kalba / Other Title" and contains a text input field with the English title "Epidemiology of Adult Burns in Lithuania in 2016-2020" and a dropdown menu set to "Anglų / English (en)". A red circle highlights the language selection dropdowns in both sections.

11. Santrauka lietuvių ir anglų kalbomis / Abstract

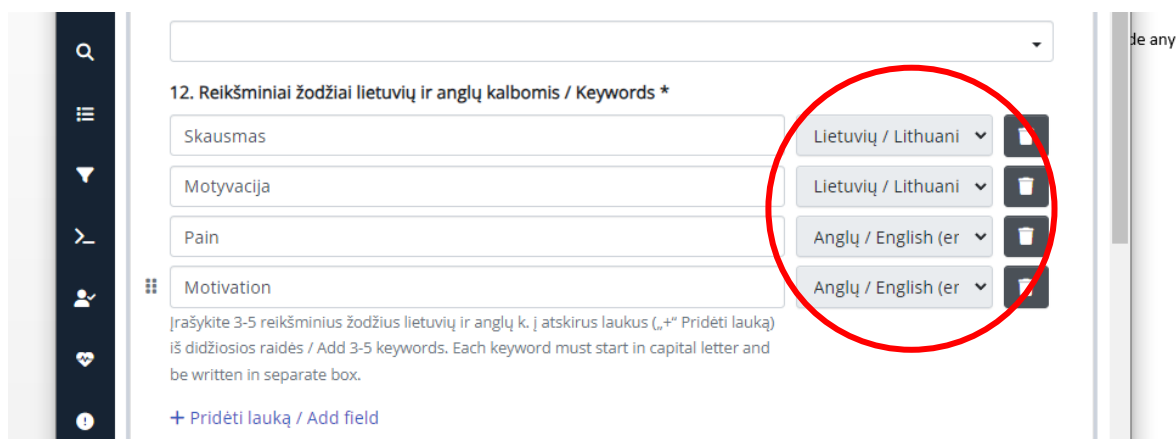
Important! Add abstracts in Lithuanian and English separately. After saving the abstract in one language, click + **Add more**. A box will appear for an abstract in another language.

Don't forget to select the language!

12. Reikšminiai žodžiai lietuvių ir anglų kalbomis / Keywords

Add 3-5 keywords in Lithuanian and English separately. Each keyword must start in capital letter and be written in a separate box.

Don't forget to select the language!



The screenshot shows a form for entering keywords. It has a title "12. Reikšminiai žodžiai lietuvių ir anglų kalbomis / Keywords *". Below the title are four rows of input fields. The first row contains the Lithuanian keyword "Skausmas" and a dropdown menu set to "Lietuvių / Lithuanian". The second row contains "Motyvacija" and a dropdown menu set to "Lietuvių / Lithuanian". The third row contains "Pain" and a dropdown menu set to "Anglų / English (en)". The fourth row contains "Motivation" and a dropdown menu set to "Anglų / English (en)". Each row also has a trash icon to its right. A red circle highlights the language selection dropdowns. Below the input fields, there is a note: "Įrašykite 3-5 reikšminius žodžius lietuvių ir anglų k. į atskirus laukus („+“ Pridėti lauką) iš didžiosios raidės / Add 3-5 keywords. Each keyword must start in capital letter and be written in separate box." and a button "+ Pridėti lauką / Add field".

13. Darbo apimtis / Pages

Enter the number of pages, e.g., **66 p.**

Confirm the license agreement and click **Deposit**.

AFTER SUBMISSION

After the librarian checks the metadata of your uploaded work, you will receive an e-mail from the responsible employee stating that the work has been uploaded successfully or that you need to correct some of the data.

Important! Forward the link to the persons responsible for your work (a supervisor, reviewers).

If you have found any mistakes and need to reupload your work, or have any questions regarding the submission of the ETDs, please contact the responsible staff: (+370 37) 39 60 43 or

laura.petrauskiene@lsmu.lt