

**REGULATIONS ON THE FINANCIAL SUPPORT FOR THE STUDENTS OF NON-STATE
FUNDED FIRST-CYCLE, SECOND-CYCLE, AND INTEGRATED STUDIES AT THE
LITHUANIAN UNIVERSITY OF HEALTH SCIENCES**

**CHAPTER I
GENERAL PROVISIONS**

1. The Regulations on the Financial Support for the Students of First-Cycle, Second-Cycle, and Integrated Studies (hereinafter – the Regulations) govern the financial support procedure for the students of non-state funded first-cycle, second-cycle, and integrated studies at the Lithuanian University of Health Sciences (hereinafter – the University or LSMU).
2. The composition of the Student Financial Support Commission (hereinafter – the Commission) shall be approved by the Rector’s order.
3. The Commission shall be headed by the Vice-Rector for Studies (Chairperson of the Financial Support Commission).
4. Composition of the Commission: Chairperson of the Commission, secretary of the Commission, Deans of all the University faculties, Dean of the Student Affairs Office, Dean of the International Relations and Study Centre, representative of the Economics and Planning Department, two representatives of the Student Union.
4. The Regulations shall not apply to the allocation of the following to the University students:
 - 5.1. incentive scholarships;
 - 5.2. nominal scholarships;
 - 5.3. one-off social scholarships;
 - 5.4. social scholarships.
6. Concepts used in the Regulations:
 - 6.1. Financial support – reimbursement of part of the tuition fee with the aim of improving the accessibility of higher education for the students experiencing social exclusion and supporting the motivation of the best-performing students.
7. The financial support cannot be awarded to the students who have temporarily suspended their studies at the University.

**CHAPTER II
FINANCIAL SUPPORT**

8. The financial support can be awarded only to the University students attending non-state funded studies who have the last semester grade equal to at least the aggregate average grade of all students attending the same year and study programme at the University for the last semester less 10%. The previous provision shall not apply if only one exam is graded for the respective semester, in which case, the grade for the last semester shall be at least the grade of the year and study programme less 10%. First-year students are eligible to apply for the financial support starting the second (spring) semester.
9. Total financial support throughout the student’s study period shall not exceed 50% of the tuition fee established in the study contract for all years of the respective study cycle. Each Dean of the University shall appoint a staff member to be responsible for assessing the financial support to the student in accordance with these Regulations.

10. Eligibility criteria for the award of financial support for the semester:

10.1. for the University students admitted for the studies during the main and additional stages of the joint admissions (held by the Association of Lithuanian Higher Education Institutions for Joint Admissions (LAMA BPO):

10.1.1. financial support of up to 75% is awarded to orphans (persons no older than 25 years of age whose parents (adoptive parents) or only parent (only adoptive parent) are deceased), person(s) whose parents (adoptive parents) or only parent (only adoptive parent) has died during the period of the student's studies at the University, and to the persons who have been placed under guardianship (custody) until their statutory age of majority;

10.1.2. financial support of up to 50% is awarded to:

10.1.2.1. students from large families (persons no older than 25 years of age whose parents (adoptive parents) (or one of the parents (one of the adoptive parents)) are raising three or more children (adopted children) up to 18 years of age, and older (up to 25 years of age), provided they are enrolled in day general education schools, vocational schools, or schools of higher education, and whose monthly family income per family member does not exceed the amount of the state-supported income determined by the Government of the Republic of Lithuania;

10.1.2.2. students of the University raising a child(ren), where both parents (adoptive parents) or one of the parents raising a child(ren) (adopted child(ren)) are enrolled in first-, second-cycle, or integrated studies at the University;

10.1.2.3. students with a disability determined in accordance with the legislation;

10.1.3. financial support of up to 10% is granted to students whose sibling(s) (adopted sibling(s)) is enrolled in non-state funded first-, second-cycle, or integrated studies at the University;

10.2. foreign students admitted outside the joint admissions (LAMA BPO) framework (hereinafter – “foreign students”) under the agreement with the University:

10.2.1. financial support of up to 75% is granted to orphans (persons not older than 25 years of age, whose parents (adoptive parents) or only parent (only adoptive parent) are deceased), persons whose parents (adoptive parents) or only parent (only adoptive parent) has died during the period of the student's studies at the University, and to the persons who have been placed under guardianship (custody) until their statutory age of majority;

10.2.2. financial support of up to 50% is granted to students of the University raising a child(ren), where both parents (adoptive parents) or one of the parents raising a child(ren) (adopted child(ren)) are enrolled in first-, second-cycle, or integrated studies at the University;

10.2.3. students with a disability determined in accordance with the legislation;

10.2.4. financial support of up to 10% is granted to students whose sibling(s) (adopted sibling(s)) is enrolled in non-state funded first-, second-cycle, or integrated studies at the University.

11. In other cases not provided for in these Regulations, where there is a clear and reasonable need for financial support, financial support may be granted on the basis of the motivated proposal by the Student Financial Support Commission, subject to the order by the Rector of the University.

12. The total amount of support for students admitted under the joint admissions framework to the respective faculty of the University shall not exceed 1.5% of the total projected tuition fee income to be earned for the semester by the respective faculty of the University from the respective student group.

13. The total amount of support for foreign students at the respective faculty of the University shall not exceed 1.5% of the total projected tuition fee income from foreign students for the semester by the respective faculty of the University.

14. In case provision of financial support to all University students eligible to receive financial support under these Regulations is impossible, priority shall be given to:

14.1. University students with higher average study grade for the last semester or, if only one grade is given for the semester, higher grade for the last semester is higher;

14.2. University students admitted under the joint admissions framework who are residents of regional cities, rural areas that have been attributed to higher social exclusion risk group (except for the students from 5 major cities of Lithuania);

- 14.3. foreign students coming from countries with a low level of economic development according to the World Bank's classification of the previous year's national indicators (source: <https://datatopics.worldbank.org/world-development-indicators/the-world-by-income-and-region.html>);
- 14.4. students who, according to the learning outcomes achieved by the student, has attained a certain level of learning outcomes:
- 14.4.1. the sum of grades at the excellent level of learning outcomes;
- 14.4.2. the sum of grades at the excellent and typical level of learning outcomes;
- 14.4.3. the sum of all grades;
- 14.4.4. the grade of the course with the highest credit volume;
- 14.4.5. for first-year students – the admission competition score.

CHAPTER III

THE PROCEDURE FOR THE AWARD OF FINANCIAL SUPPORT

15. Applications for the award of financial support shall be considered by the Commission formed by the order of the Rector of the University at least 1 (once) per semester. Applications for the award of financial support shall be considered at least 2 (two) weeks before the due date of payment of the respective part of the tuition fee.
16. Students of the University shall submit their applications for the award of financial support to the Rector of LSMU in the LSMU Study Information System (LSMUSIS, "Regarding Financial Support"), together with the documents confirming the circumstances referred to in clause 10 of these Regulations or the eligibility to one of the criteria referred to in clause 10 of these Regulations, in accordance with Chapter II of these Regulations, no later than by the 15th day of the first month of the semester. Applications submitted after the deadline shall not be considered.
17. The following documents shall be submitted with the application for financial support as a proof of the specific criteria (in case if foreign students, the documents shall be submitted in English):
- 17.1. a copy(-ies) of the death certificate(s) of the parent(s) and/or a court decision (mayor's decree, etc.) on the establishment of guardianship (custody) shall be submitted in support of the circumstance referred to in clauses 10.1.1 and 10.2.1 of these Regulations. A copy of the birth certificate shall be provided if the names of the parents and the applicant student are different;
- 17.2. in support of the circumstance referred to in clause 10.1.2.1 of these Regulations, the following shall be submitted:
- 17.2.1. a certificate on family composition (issued by the municipality, ward, or population register);
- 17.2.2. documented proof of the family income issued by the respective branch of the State Social Insurance Fund Board, or a certificate indicating that the family income per month per family member does not exceed the amount of the state-supported income;
- 17.3. in support of the circumstances referred to in clauses 10.1.2.2 and 10.2.2 of these Regulations, the following shall be submitted:
- 17.3.1. copy(ies) of the birth certificate(s) of the child(ren) (adopted child(ren)), and, in case of the adoption, copies of the documents certifying the adoption;
- 17.3.2. a certificate on the declared place of residence of the father (mother) raising the child and of the child; the entry of only of the parents into the birth certificate; a court decision on the establishment of the child's place of residence with one of the parents (e.g., the mother);
- 17.3.3. a copy of the death certificate of the child's parent;
- 17.4. a disability certificate (all levels of incapacity for work/disability apply) in support of the circumstances referred to in clauses 10.1.2.3 and 10.2.3 of these Regulations.
- 17.5. a certificate or extract on the siblings (adopted siblings) (from the municipality, ward, or population register) in support of the circumstance referred to in clause 10.1.3 of these Regulations;
- 17.6 a certificate or extract proving the fact of the presence of siblings (adopted siblings) in support of the circumstance referred to in clause 10.2.4. of these Regulations;

17.7. a certificate of declared place of residence for those living in regional towns, villages attributed to the social exclusion risk group.

18. If the documents referred to in clause 17 of these Regulations cannot be provided, other documents proving the respective circumstances can be submitted.

19. The applications submitted by the University students in the LSMU Information System shall be considered by the Deans of the University or, upon the Dean's delegation, by another staff member.

20. The Deans of the University or, upon the Dean's delegation, other staff members shall submit their recommendations to the Commission in the LSMU Information System at least 5 (five) working days before the Commission meeting.

21. The Commission shall take a decision on the award or non-award of the financial support on the basis of the University student's application. The decision on the award of the financial support shall be formalised by the order of the Rector of the University.

22. The decision of the Commission on the award or non-award of the financial support shall be communicated to the University student within 5 (five) working days from the adoption of the decision by the Commission via the LSMU Information System (LSMUSIS).

23. If the University student disagrees with the decision of the Commission to not award the financial support, the student is entitled to submit a complaint to the Student Dispute Committee for Disputes between Students, Administrative and other Staff Members (hereinafter – the Student Dispute Committee) within 10 (ten) working days from the adoption of the decision by the Commission. The Student Dispute Committee may decide to return the application referred to in clause 16 of these Regulations for reconsideration or submit it to the Rector of the University for consideration.

24. A student meeting more than one of the criteria for the award of the financial support under these Regulations may be awarded on the basis of only one item per study semester.

CHAPTER IV FINAL PROVISIONS

25. These Regulations shall be approved, amended, and/or supplemented by the decision of the Council.

26. The minutes of the Commission meetings shall be registered and kept in accordance with the documentation plan approved by the Rector.