

## **If you need to receive/renew a temporary residence permit**

Full time degree students must apply for Temporary Residence Permit (TRP) 3 months prior end of their visa and will have to renew their TRP every year (application 1,5 months before the expiration date of previous TRP).

Documents for TRP application:

### **1. VALID TRAVEL DOCUMENT (PASSPORT)**

### **2. MEDIATION DOCUMENT FROM THE UNIVERSITY;** Register here ->

[https://docs.google.com/forms/d/e/1FAIpQLSdOB\\_y1zF1hCEmoTMKC8g-MvzxaLOBWdcPRQNZVajZ042Cw1A/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdOB_y1zF1hCEmoTMKC8g-MvzxaLOBWdcPRQNZVajZ042Cw1A/viewform)

### **3. BANK STATEMENT** (in Lithuanian or English) (from 1 January 2023 – at least 5100 euro.)

### **4. HEALTH INSURANCE** (for 2 years) If you need more information about health insurance, please contact to Rūta [ruta.antanaitiene@ismuni.lt](mailto:ruta.antanaitiene@ismuni.lt)

### **5. CERTIFICATE REGARDING CONVICTION/NON-CONVICTION** (only 1<sup>st</sup> time); You need to provide from country (or countries) where do you live for the past 2 years before arrived in Lithuania. The document must be legalized and/or certified (Apostille), certificates must be issued no sooner than 6 months prior to the day of submitting the application regarding the residence permit.

### **6. CERTIFICATE ABOUT LIVING PLACE IN KAUNAS;** (you need to provide the contract of rental for 2 years)

### **7. SUBMIT YOUR APPLICATION** [www.migracija.lt](http://www.migracija.lt) - Login with email – My applications - Applications on behalf of natural persons – choose your country - I want to get a residence permit in Lithuania - I want to receive temporary residence permit - Studies - I am a student – Apply for a permit - The application to issue a temporary residence permit (upload documents and answer to all questions) – Choose time and date to the Migration office. (Migration office address: A. Juozapavičiaus pr. 57, Kaunas);

### **8. THE PUBLIC FEES:**

For the acceptance, review of the request to issue/change the temporary residence permit, adoptions of decisions and issuance of the temporary residence permit.

**Based on the general procedure – 60.00 EUR (within 3 months)**

**Based on the urgent procedure – 120.00 EUR (within 45 calendar days)**

**Pay attention:** if student become illegal the studies will be stopped immediately and you must leave from Lithuania.

**More information:** [www.migracija.lt](http://www.migracija.lt) - SERVICE INFORMATION - CITIZEN OF OTHER COUNTRIES - STAYING MORE THAN 3 MONTHS – SCIENCE - I WANT TO RECEIVE/RENEW A TEMPORARY RESIDENCE PERMIT

If you have any question, please contact by email: [Milda.mankeleviciene@ismuni.lt](mailto:Milda.mankeleviciene@ismuni.lt) or phone +370 37 327299