



**RECTOR OF THE LITHUANIAN  
UNIVERSITY OF HEALTH  
SCIENCES**

**ORDER  
ON THE APPROVAL OF THE STUDENT DORMITORY  
REGULATIONS AND STANDARD DOCUMENT FORMS**

Kaunas

1. I hereby approve:

1.1. the Student Dormitory Regulations of the Lithuanian University of Health Sciences, Annex 1;

1.2. a standard form of the rental agreement of a place of residence at the dormitory (applicable where the planned rental period is until the end of the period of studies studied when concluding this agreement), Annex 2;

1.3. a standard form of the rental agreement of a place of residence at the dormitory (applicable where the planned rental period is a calendar period shorter than the period of studies studied when concluding this agreement), Annex 3;

1.4. a deed of acceptance – transfer of a room, Annex 4;

1.5. information on the processing of personal data, Annex 5.

2. I hereby declare that the agreements concluded using the forms approved in clauses 1.2 and 1.3 of this Order shall not be subject to approval with the Legal Service, the Accounting and Reporting Service and the Economic and Planning Service. Agreements concluded using the forms approved in clauses 1.2 - 1.3 hereof shall be registered and stored:

2.1. agreements signed with a qualified e-signature shall be registered and stored in the LSMUSIS;

2.2. agreements signed with a physical signature shall be registered in the LSMUSIS and stored in the Accommodation and Building Maintenance Unit of the Infrastructure Management Office.

3. I hereby appoint the Head of the Accommodation and Maintenance

Unit of the Infrastructure Management Office to be responsible for the implementation of this Order.

4. I hereby authorise the Head of the Accommodation and Maintenance Unit of the Infrastructure Management Service to sign on behalf of the Lithuanian University of Health Sciences a rental agreement of a place of residence at the dormitory as approved in clauses 1.2 and 1.3 of this Order. In case of his temporary incapacity for work and other periods of legitimate absence from work (sickness, business trip, absence by permission of the administration, annual or unpaid leave, etc.), an employee appointed as a substitute of the Head of the Accommodation and Maintenance Unit shall be authorised to sign rental agreements of a place of residence at the dormitory.

5. I hereby delegate Laima Matusevičienė, the Director of Administration and Finance, responsible for control of the Order.

6. I hereby oblige the Document Management Service to present this Order to the Head of the Economic and Planning Service, the Chief Accountant of the Accounting and Reporting Service, the LSMU Student Representation and the Head of the Accommodation and Maintenance Unit of the Infrastructure Management Service.

7. I hereby declare the following null and void:

7.1. Order No - V-565 of the Rector of the Lithuanian University of Health Sciences of 18 July 2018 “On the Approval of Student Dormitory Regulations and Standard Agreement Forms”;

7.2. Order No 2020-V-0483 of the Rector of the Lithuanian University of Health Sciences of 26 August 2020 “On the Amendment of clause 3 of Order No V-565 of the Rector “On the Approval of Student Dormitory Regulations and Standard Agreement Forms” of 18 July 2018”;

7.3. Order No 2022-V-0355 of the Rector of the Lithuanian University of Health Sciences of 28 December 2022 “On the Amendment of clause 3 of Order No V-565 of the Rector “On the Approval of Student Dormitory Regulations and Standard Agreement Forms” of 18 July 2018”;

7.4. Order No 2023-V-0090 of the Rector of the Lithuanian University of Health Sciences of 3 April 2023 “On Amendment of Order No V-565 of the Rector “On the Approval of Student Dormitory Regulations and Standard Agreement

Forms” of 18 July 2018”;

7.5. Order No 2023-V-0172 of 14 June 2023 of the Rector of the Lithuanian University of Health Sciences “On the conferral of powers”.

8. This Order shall enter into force on the date of its signing.

Vice Rector for Science, Acting Rector Professor Vaiva Lesauskaitė

Head of Accommodation and Building Maintenance Unit of IMO, Agnė Vitkutė tel. 861886002,  
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## LITHUANIAN UNIVERSITY OF HEALTH SCIENCES STUDENT DORMITORY REGULATIONS

### I. KEY DEFINITIONS

1. **LSMU, University** – Lithuanian University of Health Sciences.
2. **LSMU SR** – Student Representation.
3. **LSMUSIS** – University's Study Information System.
4. **SAO** – Student Affairs Office.
5. **IRSC** – International Relations and Studies Centre.
6. **IMO ABM** – Accommodation and Building Maintenance Unit of the Infrastructure Management Office.
7. **Student** – a person studying at LSMU.
8. **Family of students** – both spouses studying at LSMU or one person raising a child and studying at LSMU.
9. **Orphan** – a person aged 25 or over whose one or both parents (adoptive parents) are deceased (declared dead or declared missing).
10. **Natural person** – a person who does not have the status of a student, unclassified student of the University's qualification or development programmes; guests arriving in response to the University's invitation or cooperation agreements (hereinafter - Natural person).
11. **Dormitory Commission** – a commission approved by the Rector's order, which consists of the Head of the LSMU Accommodation and Maintenance Unit, 2 dormitory administrators, 3 persons delegated in writing by the Student Representation, a representative of the Centre for International Relations and Studies, a representative of the Student Affairs Office, and the equal opportunities coordinator.
12. **Rules of Procedure of the Dormitory Commission** – a document which lays down the rights, functions and duties of the Dormitory Commission.
13. **Regulations** – a document which lays down the rules governing the accommodation of students in dormitories, their management and rules regulating living in them (hereinafter – the Regulations).
14. **Rental Agreement** – an agreement signed by LSMU and a person on renting a place at the dormitory room or a room in accordance with the form of the agreement approved by the Rector's Order.
15. **A deed of acceptance – transfer of a room** means a document that lists the furniture and

other equipment provided for resident's use and assesses the condition of the room.

16. **General meeting of dormitory residents** – the self-governing body of students living in a dormitory, which decides on the most important issues of the residents of the dormitory that fall within its competence.
17. **Dormitory Council** – a self-governing body of students living in dormitories, whose competence is defined in the LSMU Student Dormitory Regulations.
18. **Serious violations** – violations that seriously violate the rules and procedures set out in the Regulations and endanger the health or safety of others.

## **II. GENERAL PART**

19. These Regulations lay down the rules of accommodation, management and living in the University's dormitories (Annex 1 - Algorithm of Dormitory Accommodation Activities).
20. The following persons shall be accommodated in the University's dormitories pursuant to these Regulations: persons in the order of priority of their applications and those who have obtained the highest scores (Annexes 2, 3, 4 to the LSMU Student Dormitory Regulations). If there are vacancies afterwards, they will be available to part-time students, during sessions.
21. If there are vacancies in dormitories, , natural persons, graduates of the University, who have submitted applications to continue their studies at a higher level (in the year of graduation, not later than until 31 August) may be temporarily accommodated in dormitories according to the procedure of accommodation of natural persons approved by the Rector's Order. The hosting unit or the person willing to get a place at a dormitory shall submit applications for accommodation (approved with the mediating unit) to LSMUSIS or the Rector.
22. If rooms in dormitories are vacated in the course of a school year, students who have declared their place of residence in Kaunas city may be accommodated until the beginning of the next school year.
23. All residents (students, natural persons) and guests of the University's dormitories shall comply with these regulations.

## **III. DORMITORY MANAGEMENT**

24. The University's units shall solve issues related to the management of dormitories according to their competence and areas of activity.
25. A Dormitory Council shall be elected to represent interests of students living in the dormitories and to maintain internal order.

#### **IV. PROCEDURE OF GRANTING A PLACE AT A DORMITORY TO STUDENTS**

26. The application data and the documents submitted with the application are used for allocating a place of residence for students who wish to live in LSMU dormitories. The data provided for this purpose shall not be transferred to any third parties (information on the processing of personal data is presented in Annex 4 to these Regulations).
27. The IRSC shall indicate the number of places to accommodate students studying programmes delivered in a foreign language<sup>1</sup> to the IMO ABM, and the Dormitory Commission shall approve them. Having approved the number of places, the IMO ABM shall submit a list of the places available for accommodation to the International Relations and Studies Unit by 30 June (indicating dormitories and room numbers).
28. The Dormitory Commission shall assign a place of residence in a specific dormitory in accordance with the rules of procedure to students: studying foreign language programmes (according to the list provided by the IRSC); students studying Lithuanian language programmes – students having the highest competition score. If there are students with equal scores, students who applied earlier shall have priority.
29. A student departing for international study exchange programmes shall submit an application in LSMUSIS and his right to a place of residence at the LSMU dormitory shall be retained (the rental agreement shall be terminated, but before returning to the University, the student shall submit an application (without additional documents) via LSMUSIS, and on this basis he shall be granted a place in the dormitory without having to wait in line, and a new rental agreement shall be concluded).
30. If there are vacancies in the dormitories, dormitory residents can apply via LSMUSIS for an additional place without the right to accommodate another person. The agreement on accommodation at a dormitory for an additional place may be terminated by decision of the Dormitory Commission having notified thereof at least 15 calendar days in advance.
31. If the student disagrees with the decision, he may appeal it to the Rector or to the Disputes Commission within 5 calendar days from the decision-making day.
32. A place of residence in the dormitory shall be granted until of the end of the study year (the study programme and the study cycle for studying which a place of residence in the dormitory has been granted) and/or until a date approved by a resolution between the TRSC and the Dormitory Commission specified in the rental agreement.
33. The documents submitted with the application for a place in the dormitory via the LSMUSIS shall be stored for one year from the decision-making date.

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<sup>1</sup> For those admitted through other than centralised admission to Lithuanian higher education institutions.

## **V. PROCEDURE OF ACCOMMODATION OF STUDENTS STUDYING PROGRAMMES IN A FOREIGN LANGUAGE**

34. Having assessed the applications of students requesting a place in the dormitory (Annex 2 to the LSMU Student Dormitory Regulations), the IRSC shall draw up a list of students who have been allocated a place in the dormitory (indicating the dormitory and the room number). This list shall be approved by the Dormitory Commission.
35. Students wishing to stay in a dormitory, students studying programmes delivered in a foreign language, and new students of the University shall submit their application and accompanying documents to TRSC immediately after signing the study agreement and paying the first full tuition fee (for the semester or for the whole year according to the study agreement).
36. Agreements of full-time students studying programmes in a foreign language shall be concluded for one academic year, but no later than till 31 July.
37. Exchange students from foreign universities shall be allocated a place in a dormitory for the duration of their studies at LSMU, after the evaluation of the applicants' applications (Annex 3 to the LSMU Student Dormitory Regulations), with the possibility to live in the place until the date of the end of their studies as stipulated in the admission order.
38. Applications submitted after the deadline for submitting applications shall be considered only if there are vacancies in the dormitories. Annexes 2 and 3 to the LSMU Student Dormitory Regulations provide for the ranking of applications.

## **VI. PROCEDURE OF ACCOMMODATION OF UNIVERSITY STUDENTS (EXCEPT FOR THOSE STUDYING FOREIGN LANGUAGE PROGRAMMES)**

39. Documents to be submitted via the LSMUSIS by applicants for accommodation in a dormitory:
  - 39.1. University students:
    - 39.1.1. an application for a place in a dormitory;
    - 39.1.2. a certificate of declared place of residence (issued no more than three months ago;
    - 39.1.3. socially disadvantaged persons shall submit copies of the following documents: death certificate of both or one parent (adoptive parent); student's birth certificate, if the student has one or no parents; certificate of the level of ability to work of both or one of the parents (adoptive parents) or of the student himself, and/or a disability certificate; certificate from the municipality or the eldership on the social assistance received by the family/person; court decision,

where a student has been placed under custody in accordance with the procedure prescribed by laws until he reaches the age of majority.

39.1.4. persons from large families shall provide a certificate of family composition (issued no more than 3 months ago).

39.2. A student family:

39.2.1. an application for a place in a dormitory;

39.2.2. a certified copy of the marriage certificate;

39.2.3. if a family has a child, a certified copy of the child's birth certificate;

39.2.4. certificate of declared place of residence confirming that no family member has a declared place of residence in Kaunas (issued not earlier than 3 months ago).

39.3. Part-time students shall submit their application via LSMUSIS.

40. The procedure of ranking applications of students applying for a place in a dormitory in the order of priority is set out in Annex 4 to these Regulations. The competition score shall be calculated on the basis of the certificates and data submitted with the application. Points awarded:

40.1.10 (ten) points shall be awarded to orphans who have lost both the/only parent(s) and to persons who have been placed under guardianship before reaching the age of majority;

40.2.3 (three) points shall be awarded if one of the parents is deceased, missing or declared dead, or if the student has only one parent (adoptive parent);

40.3.3 (three) points shall be awarded to students from large families (not older than 25 years), whose parents (adoptive parents) are raising three or more children (adopted children) up to 18 years old, and older children (aged up to 25 years), if they are enrolled in a secondary education programme or a formal vocational training programme for the acquisition of their first qualification or are studying at a higher education institution in a full-time study programme;

40.4.3 (three) points shall be awarded if a student himself has a level of 45% or less of capacity for work or a severe or moderate level of disability;

40.5.2 (two) points shall be awarded if one of the parents/adoptive parents has a level of capacity for work of 45% or less, or a severe or moderate level of disability;

40.6.2 (two) points shall be awarded to prospective full-time undergraduate students in their first year of study;

40.7. 1 (one) point shall be awarded if the student's family is socially disadvantaged;

40.8. 0.5 (half) a point shall be awarded if the declared place of residence is further than 50 km away from Kaunas city: 0.25 points shall be added for every 25 km (further than 50 km - 0.50 points, further than 75 km - 0.75 points, further than 100 km - 1 point, etc. up to the maximum of 3 points).

41. The information provided by the student shall be verified and ranked according to the sum of



the competition points (from the highest to the lowest) by the Dormitory Commission.

42. By submitting the data required to calculate the competition score in the application form, the applicant confirms the accuracy of the data. If the dormitory is allocated on the basis of incorrect data, the student shall forfeit the right to live in the dormitory. In case of uncertainty, the applicant shall submit the original or additional documents within 7 calendar days.
43. In cases not provided for in the Regulations, decisions shall be taken at a meeting of the Dormitory Commission.

## **VII. PROCEDURE OF ACCOMMODATION AT THE DORMITORY**

44. The Dormitory Commission shall follow the rules of procedure and assign a place of residence at the dormitory. The person shall be informed of an assigned place at the dormitory by letter ([vardas.pavardė@stud.lsmu.lt](mailto:vardas.pavardė@stud.lsmu.lt)) or by e-mail to the e-mail address provided by the natural person. The notification of the Dormitory Commission regarding the allocation of a place at the dormitory (indicating the application number only) shall also be published on the LSMU SR website ([www.lsmusa.lt](http://www.lsmusa.lt)).
45. After being informed about the allocated place in the dormitory, the person shall, no later than within 3 working days (the Dormitory Commission may specify a different deadline for signing the Rental Agreement):
  - 45.1. pay an advance payment specified in the agreement, which shall be credited towards the rent for the first month of living in the dormitory. A copy of the payment shall be emailed to the dormitory administrator;
  - 45.2. sign the Rental Agreement. The agreement may be submitted for signing via LSMUSIS → Studies → Documents → Agreements;
  - 45.3. upon settling in a dormitory room, sign a deed of acceptance – transfer of the room, Annex 4 (attached).
46. Failure to conclude a Rental Agreement within the specified time limit shall result in the loss of the right to stay in the dormitory and forfeiture of the deposit.
47. To terminate the Rental Agreement, the person shall submit a written request to the Dormitory Administrator at least 15 calendar days before the intended termination.
48. A person who has not concluded a Rental Agreement or who has terminated a Rental Agreement shall be re-considered for a place in the dormitory no earlier than after 4 months.

## **VIII. PROCEDURE OF (SELF-) EVICTION FROM THE DORMITORY**

49. A person shall move out from the dormitory:

- 49.1. upon expiry of the agreement;
- 49.2. after graduation;
- 49.3. having terminated his studies;
- 49.4. in the cases provided for in the Rental Agreement;
- 49.5. upon a decision adopted by the Dormitory Commission to evict a resident from the dormitory;
- 49.6. upon termination of the Rental Agreement at the request of the resident;
- 49.7. in the performance of a court order;
- 49.8. having lost the right to accommodation at the dormitory having provided incorrect documentation.

50. The person moving out shall:

- 50.1. move out from the dormitory no later than on the date of expiry or termination of the Rental Agreement;
- 50.2. pay all fees;
- 50.3. hand over the living and common areas (if they are adjacent to the living room) in good order;
- 50.4. hand over the inventory and keys in accordance with a deed of acceptance – transfer of a room;
- 50.5. if the University has suffered damage, he shall reimburse it in accordance with the issued deed.

51. Actions to be taken by the administration in case a resident loses his right to a place in the dormitory and does not take actions referred to in clause 50 of the Regulations:

- 51.1. inform the student of the eviction and the place of storage of his belongings and the time limit for picking them (not exceeding 30 calendar days) sending a notification thereof to the address specified in the rental agreement and/ or to the e-mail address provided by LSMU;
- 51.2. the Commission of three persons (one of whom shall be a representative of the Dormitory Council) shall take photos/ make videos and draw up an inventory of the belonging taken for safekeeping;
- 51.3. items taken for safekeeping shall be stored in a designated room in the dormitory for up to 30 days;
- 51.4. if the owner does not claim the items taken for safekeeping within 30 days, the items shall be disposed of, and the fact of disposal shall be recorded in a deed approved by the three-person commission.

52. If the resident loses the right to a place in the dormitory and refuses to move out:

- 52.1. the University shall apply to the authorities for the eviction of the resident in accordance

with the procedure provided for by laws of the Republic of Lithuania;

- 52.2. in case of reconstruction, renovation, natural disasters, emergencies, quarantine or other important cases, the LSMU administration shall have the right to move residents from one dormitory to another, whether in the same or in another building. Residents shall be informed of the planned move at least 15 calendar days in advance (except in the event of natural disasters, accidents, emergencies, quarantine or other serious cases).
53. Residents who have been the subject of a decision of the Dormitory Commission on the imposition of a penalty (eviction from the dormitory) shall have the right to appeal against such decisions of the Dormitory Commission to the Rector of the University within ten (10) business days from the date of sending such a decision to the resident. The decision shall be sent by e-mail ([vardas.pavardė@stud.lsmu.lt](mailto:vardas.pavardė@stud.lsmu.lt)) or another e-mail address specified in the Rental Agreement.

## **IX. OPERATION AND CONTROL OF DORMITORIES**

54. Dormitory rooms come with equipment. The furnishing of a specific room shall be indicated in a deed of acceptance – transfer of the room. Having agreed with the Dormitory Administrator thereon, the use of own furniture may be allowed only on condition that the University's inventory, other property and the environment are not damaged.
55. One set of room keys shall always be stored by the dormitory's administration.
56. Residents of the dormitory shall ensure order in their own rooms, common areas around their rooms and inventory in the dormitory.
57. If a resident damages the dormitory, equipment, breaks furniture or other inventory, he shall, at the decision of the Dormitory Commission, cover the damage according to the issued report.
58. Residents shall have the right to make improvements to their room at their own expense and responsibility, provided they have made a written request to and obtained a written permission from the dormitory administrator. The funds invested by the resident in the room improvements shall not be reimbursed.
59. The University is not responsible for any property left in the room or other dormitory premises.
60. In case of complaints, disagreements, in order to assess the residents' compliance with the hygiene standards, as well as to prepare a place for a new resident or to repair any defects, the representatives of the University and the dormitory administration, the Dormitory Council or a person delegated by the LSMU SR, together with the representatives of the dormitory administration, shall have the right to enter the living quarters of the dormitory at any time of the day or night to resolve any problems in the performance of the instructions given to them by the dormitory administration.

## **X. RIGHTS AND OBLIGATIONS OF RESIDENTS OF DORMITORIES**

### **61. Residents of University dormitories shall:**

- 61.1. clean their rooms and common areas around the rooms, maintain them tidy and orderly;
- 61.2. protect inventory;
- 61.3. use energy resources efficiently;
- 61.4.. follow decisions of the dormitory administrator and the Dormitory Council that are not in conflict with these Regulations;
- 61.5. pay rental fee by the due date specified in the rent agreement;
- 61.6. allow representatives of the University and the dormitory administration, a representative of the Dormitory Council or a representative delegated by the LSMU SR, together with representatives of the dormitory administration, to enter the room;
- 61.7. pay compensation to the University for any material damage according to the issued deed;
- 61.8. upon the expiry of the Rental Agreement, having graduated from the University or upon the student's expulsion from the University, the student shall settle with the University and move out of the dormitory in accordance with the procedure set out in clause 50 hereof;
- 61.9. when entering the dormitory, students shall show their student ID card to the guard. In dormitories where there are no guards, students shall use an electronic identifier using a certified card;
- 61.10. comply with fire safety requirements and attend periodic fire safety trainings;
- 61.11. comply with the rules of procedure established by the Government of the Republic of Lithuania and with the generally accepted rules of conduct (noise-making activities are prohibited during the evening hours from 19:00 to 22:00 and during the night hours from 22:00 to 07:00);
- 61.12. inform the dormitory administration, the guard and the Dormitory Council about residents who do not comply with these Regulations;
- 61.13. in the event of a state or municipal emergency, quarantine or other extreme events, to comply with the requirements of legal acts adopted by the Government of the Republic of Lithuania, other institutions, and the Rector of the Lithuanian University of Health Sciences.

### **62. Residents of the University dormitory shall be prohibited from:**

- 62.1. smoking (including e-cigarettes), selling or consuming alcoholic beverages, narcotic drugs or other psychotropic substances;
- 62.2. preventing others from resting and studying at any time of the day;

- 62.3. using heaters, cookers or other household electrical appliances in the room to cook food outside the kitchens;
- 62.4. leaving rubbish taken out from the room, dishes and personal equipment in common areas;
- 62.5. they shall be prohibited from doing the following without the permission of the dormitory administrator:
  - 62.5.1. moving University's furniture or equipment from one room to another;
  - 62.5.2. changing the lock or keys to a building or room;
  - 62.5.3. give your room key to someone else or authorise someone else to use your place in the dormitory;
  - 62.5.4. accommodate guests (except as provided for in clause 64.4 hereof);
  - 62.5.5. move to another room without a respective decision.
- 63. Residents of a dormitory shall have the right to:
  - 63.1. participate in the dormitory's self-governance;
  - 63.2. use kitchens, showers, work and rest rooms, laundry, bicycle and sports facilities (if any) for their intended purpose;
  - 63.3. keep pets in accordance with the procedures approved by order of the Rector;
  - 63.4. make comments and suggestions to the dormitory administrator, the Dormitory Council and the LSMU SR;
  - 63.5. request that the common areas and living quarters of the dormitory are renovated within the financial means of the University;
  - 63.6. elect and be elected as a member of the Dormitory Council (only LSMU students without a valid penalty – a severe reprimand – may be members);
  - 63.7. appeal decisions of the Dormitory Council to the LSMU SR no later than within 10 business days from the date of the decision; appeal the decisions of the dormitory administration to the Head of the Accommodation and Building Maintenance Division; appeal the decisions of the Dormitory Commission to the Rector of the University or to the Dispute Resolution Committee (the procedure for resolving disputes of students with the administration and other employees of LSMU was approved by Senate Resolution No. 46-13 dated 16 May 2014).
- 64. Welcome guests to the dormitory according to the following procedure:
  - 64.1. a person welcoming a guest shall acquaint the guest with the Regulations of the dormitory;
  - 64.2. the guest shall present a document and be registered in the guest registration log by the guard or the host shall complete the registration log (in LSMUSIS);
  - 64.3. visiting hours in the dormitory are 7a.m. to 10 p.m.;
  - 64.4. students shall be allowed to accommodate the guest(s) in the dormitory for a maximum of 3 nights per 3 months, with a prior written agreement of the dormitory administrator

- and residents of the room (at least 2 working days in advance);
- 64.5. guests shall comply with these Regulations;
- 64.6. the resident shall be responsible for the behaviour of their guests;
- 65. Dormitory doors shall be locked from midnight to 7 a.m., but residents can leave and return at any time of the day.

## **XI. PENALTIES. LOSS OF THE RIGHT TO LIVE IN THE DORMITORY**

- 66. The following penalties shall be imposed for violations of the rules of living in the dormitory:
  - 66.1. a reprimand valid for twelve (12) months;
  - 66.2. a severe reprimand valid for twelve (12) months;
  - 66.3. eviction from dormitory.
- 67. A reprimand shall be imposed for:
  - 67.1. non-compliance with the requirements set out in clauses 55, 56, 57, 60, 61 and 79 of these Regulations;
  - 67.2. violations of the prohibitions set out in clause 62 of these Regulations;
  - 67.3. violations of the requirements of the procedure provided for in clauses 63.3 and 64 of these Regulations.
- 68. A severe reprimand shall be imposed for:
  - 68.1. a repeated violation of clauses 55, 56, 57, 61, 62, 63.3, 64 and 79 of these Regulations;
  - 68.2. serious violations of the requirements laid down in clauses 61, 62 and 64 of these Regulations.
- 69. A resident may lose the right to live in the dormitory:
  - 69.1. having refused to reimburse the damage done to the University or having not reimbursed it for more than 30 days;
  - 69.2. having a valid severe reprimand and yet repeatedly violated the requirements of clauses 55, 56, 57, 61, 62, 63.3, 64, 57 and 79 of these Regulations;
  - 69.3. serious violations of the requirements of clauses 61, 62 and 64.4 of these Regulations;
  - 69.4. having left the dormitory voluntarily (without terminating the Rental Agreement and without paying the rental fee (except for the cases provided for in clause 28 of the Regulations)).
- 70. Penalties for late payment of dormitory fees:
  - 70.1. residents shall be reprimanded for late payment of the dormitory fee and given a deadline of 5 business days to pay the debt for non-payment of the dormitory fee. Failure to pay the debt within the deadline set in this clause shall result in a severe reprimand;
  - 70.2. students shall pay a fee of €20 for the administration of late payment of the dormitory fee by the 27<sup>th</sup> of the following month;
  - 70.3. a resident who has a valid severe reprimand and is 30 calendar days late in paying the

rental fee shall be evicted from the dormitory on the recommendation of the dormitory administrator and by a decision of the Dormitory Commission. Unpaid fees shall be recovered in accordance with the procedure laid down by laws of the Republic of Lithuania.

71. Penalties shall be imposed by the dormitory administrators and/or the Dormitory Council on the recommendation of:
  - 71.1. the Head of the Accommodation and Maintenance Unit – penalties provided for in clause 67 of the Regulations;
  - 71.2. the Dormitory Commission – penalties provided for in clauses 68 and 69 of the Regulations.
72. Evicted students shall be allowed to apply for the right to reside in the University's dormitories no earlier than 12 months after the date of eviction.
73. In special cases (when a student evicted from the dormitory does not return the inventory, does not move out of the dormitory within 15 days from the publication of the Resolution to impose a penalty (eviction from the dormitory), continues to illegally visit the dormitory, violates the order or in any other case), the Chairperson of the Dormitory Commission shall have the right, on the recommendation of the Dormitory Commission, to propose to the Rector of the University to expel the student who has committed an offence from the University.
74. The penalty imposed in accordance with clauses 67, 68, 69 and 70 of these Regulations shall be communicated to the resident against a signature or by e-mail ([vardas.pavardė@stud.lsmu.lt](mailto:vardas.pavardė@stud.lsmu.lt)).
75. Students subject to a decision of the Dormitory Commission on the imposition of a penalty (eviction from the dormitory) shall have the right to appeal against such decisions of the Dormitory Commission to the Rector of the University within ten (10) business days from the date of the sending of the decision to the resident. The decision shall be sent by e-mail ([vardas.pavardė@stud.lsmu.lt](mailto:vardas.pavardė@stud.lsmu.lt)) or to another e-mail address specified in the Rental Agreement.
76. The dormitory administrator shall register penalties in the “Penalty logbook”/ [LSMUSIS](#).

## **XII. DORMITORY FEE**

77. The dormitory fee calculated in accordance with the Dormitory Pricing Procedure of the Lithuanian University of Health Sciences shall be approved by the Head of the Infrastructure Management Service.
78. A fee for additional services (parking space, bed linen rental, keeping a pet, etc.) and for the administration of damages or late payment may be charged by an order of the Rector, on the recommendation of the Head of Accommodation and Maintenance Unit.
79. The dormitory fee and the additional services are payable in accordance with the conditions set out in the agreement.
80. Students can pay the dormitory rental fee and the fee for additional services for several months

at once.

81. The fee for one place of residence may be reduced (see Annex 5 to the Regulations for a visualisation of the rental fee reduction scheme) solely to first-cycle, second-cycle and full-time students studying at the University, at a student's request and submission of documents entitling them to the fee reduction. The LSMU SR shall consider the applications with the Dormitory Commission and submit them to the Rector's Office. The decision shall be formalised by an order of the Rector:
- 81.1. for orphans having no parents or one parent only, and persons who have been placed under guardianship until reaching the age of majority in accordance with the procedure laid down by law – 60 % for the entire period of study until the age of 25;
  - 81.2. for orphans having no parents or one parent only, if one parent is deceased, missing or declared dead, or if the student has only one parent (adoptive parent)  
- 50% for the entire period of study until the age of 25;
  - 81.3. for student families with child(ren) and single mothers or fathers (per room) - 30%;
  - 81.4. 30% for Dormitory Council members. If the Dormitory Commission does not approve the Dormitory Council's activity report, the discount shall not apply;
  - 81.5. 30% for Dormitory Commission members delegated to LSMU SR and living in dormitories.
82. The University shall have the right to increase the rental fee not more than once a year.

### **XIII. STUDENT SELF-GOVERNANCE IN THE DORMITORY**

83. The general meeting of dormitory residents:
- 83.1. The general meeting of dormitory residents is the supreme self-governing body of the dormitory;
  - 83.2. members of the general meeting are students studying at the University and living in the dormitories. Persons delegated by LSMU SR and the SAO, as well as the dormitory administrator, may attend the general meeting as observers;
  - 83.3. The general meeting of dormitory residents shall have the right to take decisions if a majority (50% + 1) of dormitory residents are present;
  - 83.4. The general meeting of dormitory residents shall elect the Dormitory Council consisting of the dormitory Chairperson and 2 Council members (with the exception of dormitory 8, where one representative shall be elected).
84. Dormitory Council:
- 84.1. the Dormitory Council is a collegiate self-governance body of students living in the dormitories;
  - 84.2. the term of office of the Dormitory Council shall be 12 months;



- 84.3. students studying at the University who do not have a valid penalty – a severe reprimand – may be members of the Dormitory Council;
- 84.4. The Dormitory Council represents interests of dormitory residents and is responsible for maintaining order at the dormitory;
- 84.5. The Dormitory Council handles residents' complaints and requests regarding living conditions;
- 84.6. The Dormitory Council cooperates with the dormitory administration, the SAO and LSMU SR delegates in solving the problems arising in the dormitories, and submits proposals to the Dormitory Commission for the improvement of dormitory activities;
- 84.7. The Dormitory Council is responsible for disseminating information and news about the dormitory on its social networks;
- 84.8. The duty of the Dormitory Council is to foster the integrity of the residents' community and to carry out social, cultural and other activities agreed with the LSMU SR and the SAO;
- 84.9. Resolutions of the Dormitory Council that are not in conflict with these Regulations shall be binding on all dormitory residents. The resolutions shall be brought to the attention of the dormitory administration;
- 84.10. The mandate of the Dormitory Council may be suspended by the general meeting of dormitory residents, by the decision of the LSMU Student Representation or by the Rector's order;
- 84.11. The Dormitory Council is accountable to the General Meeting of Dormitory Residents and the LSMU Student Representation, and its decisions shall be communicated to the Dormitory Administration. The Dormitory Council shall submit its activity report for the autumn semester to the LSMU Student Representation by 31 January, and for the spring semester – by 10 October.

#### **XIV. PERSONAL DATA PROCESSING**

85. The personal data referred to in the Dormitory Regulations shall be processed in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation) of 27 April 2016, as well as the requirements of any other legislation regulating secure processing of personal data.
86. The rights of students established in Regulation (EU) 2016/679 of the European Parliament and of the Council shall be implemented in accordance with the provisions of the Rules for the Implementation of the Rights of Data Subjects at the Lithuanian University of Health Sciences,

approved by Order No. 2021-V-0195 of the Rector of the Lithuanian University of Health Sciences of 12 April 2021 “On the Approval of the Rules for the Implementation of the Rights of Data Subjects at the University of Health Sciences of Lithuania”.

87. In case of any questions related to the processing of personal data, students shall have the right to contact the University’s Data Protection Officer at: [duomenu.sauga@lsmu.lt](mailto:duomenu.sauga@lsmu.lt)

## **XV. VALIDITY OF AND AMENDMENTS TO THE REGULATIONS**

88. These Regulations shall enter into force on

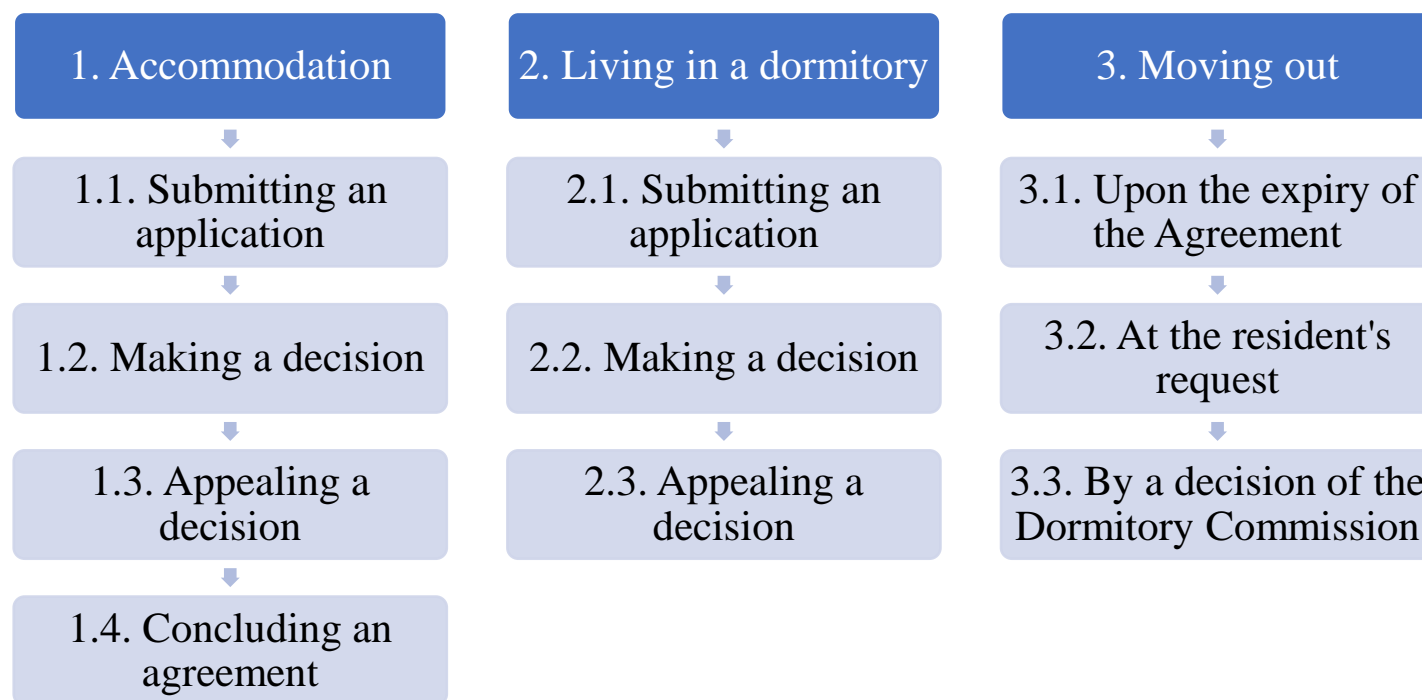
.....

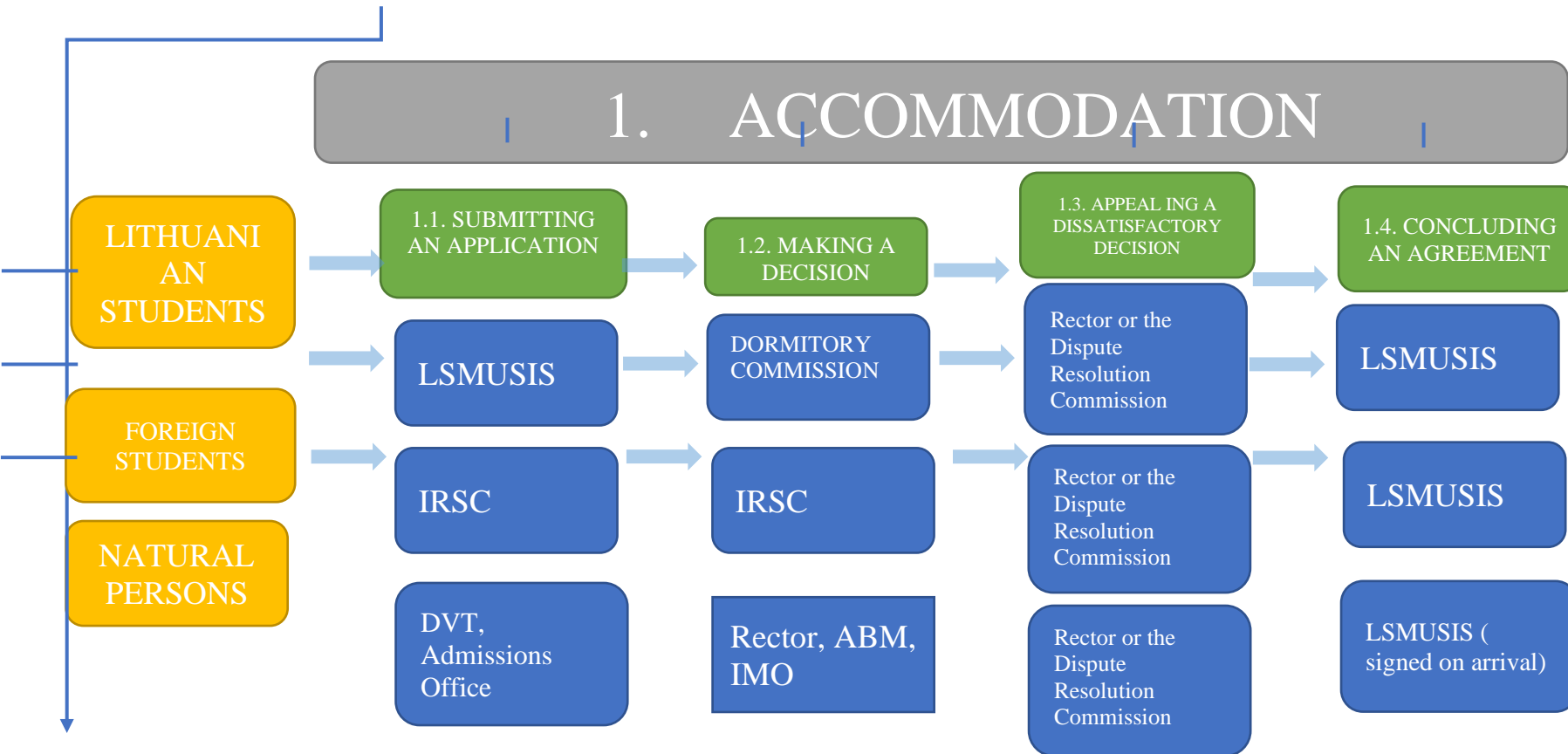
89. The Regulations shall be amended, supplemented, revoked or suspended by order of the Rector.

90. Subsequent amendments to the Regulations shall be published only on the University’s website [www.lsmu.lt](http://www.lsmu.lt)

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# ALGORITHM FOR DORMITORY ACCOMMODATION ACTIVITIES



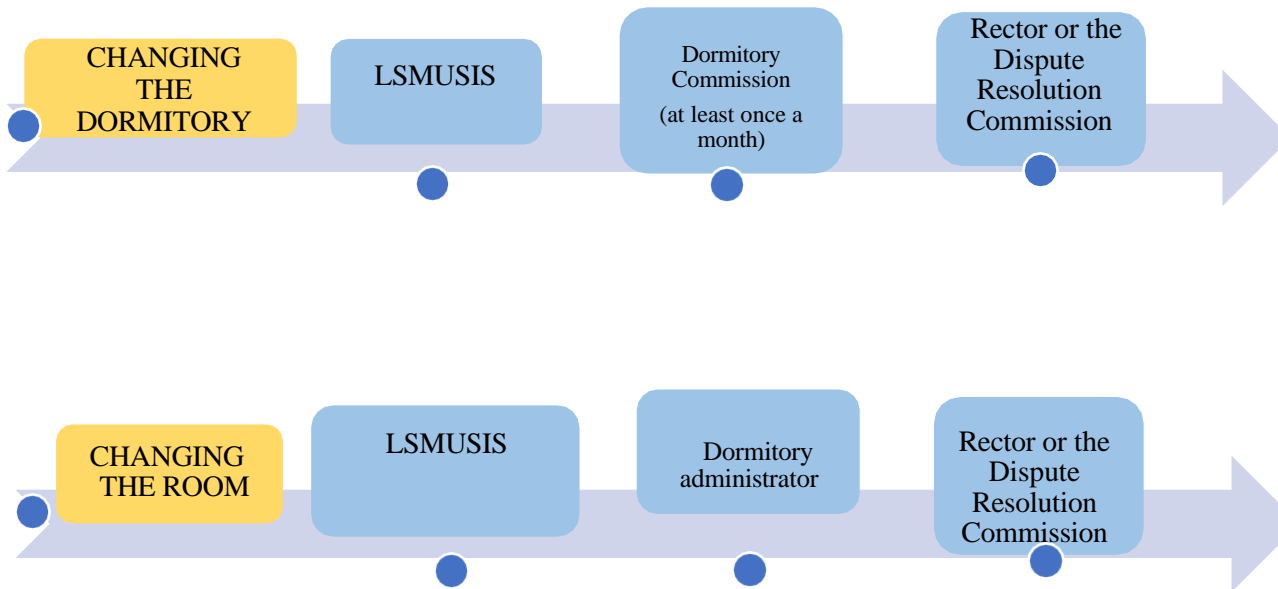


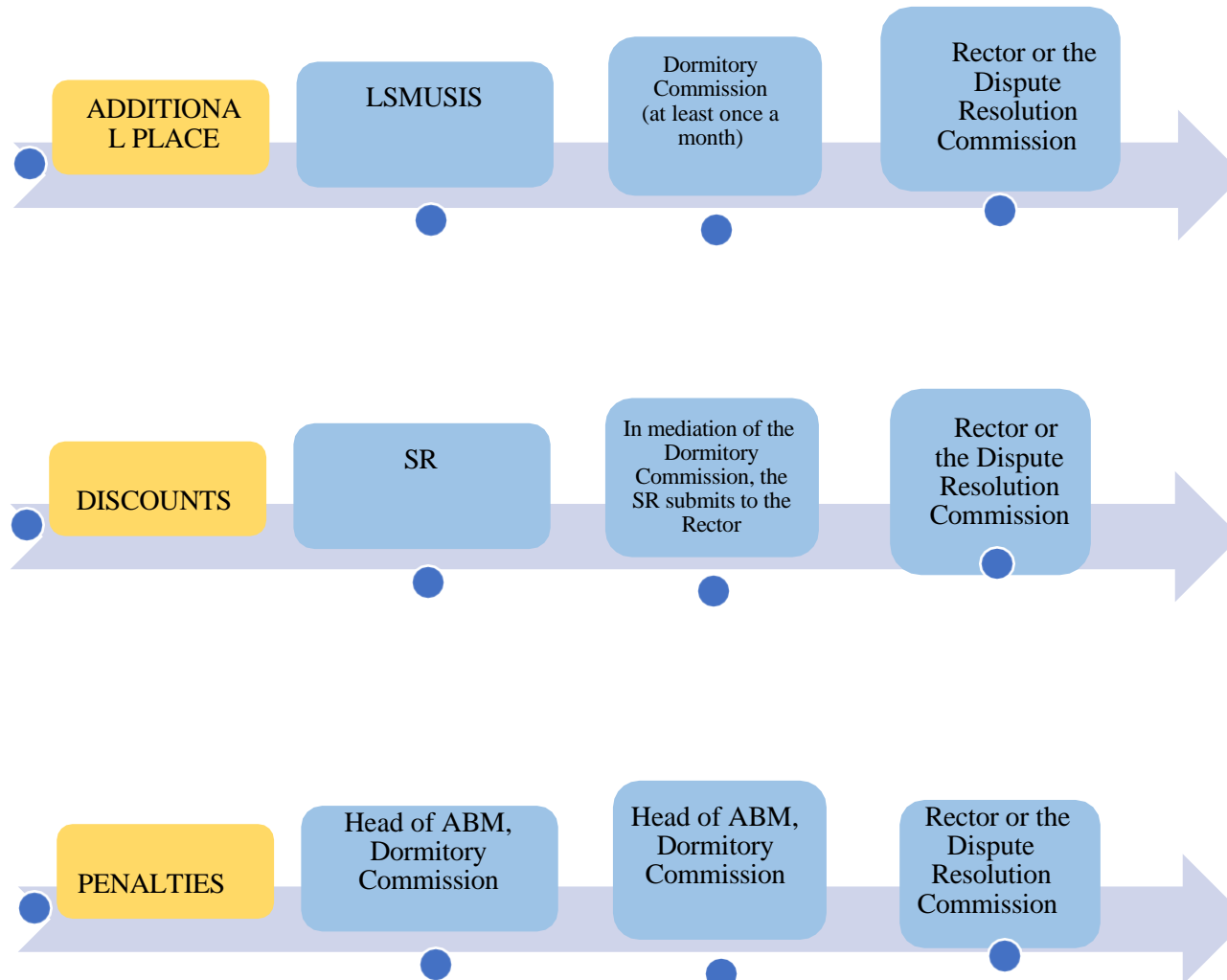
## 2. LIVING IN A DORMITORY

2.1. SUBMITTING  
AN APPLICATION

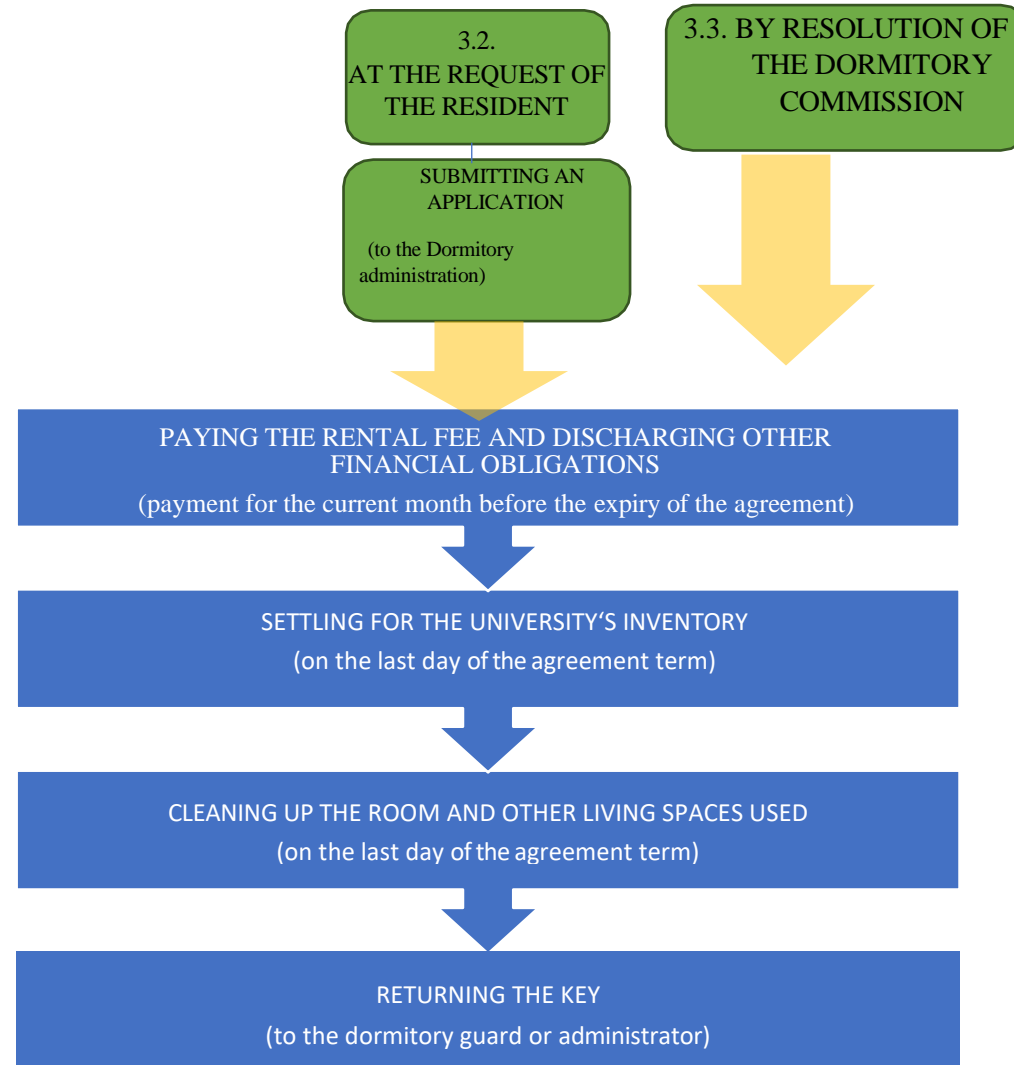
2.2. MAKING A  
DECISION

2.3. APPEALING A  
DISSATISFACTORY  
DECISION

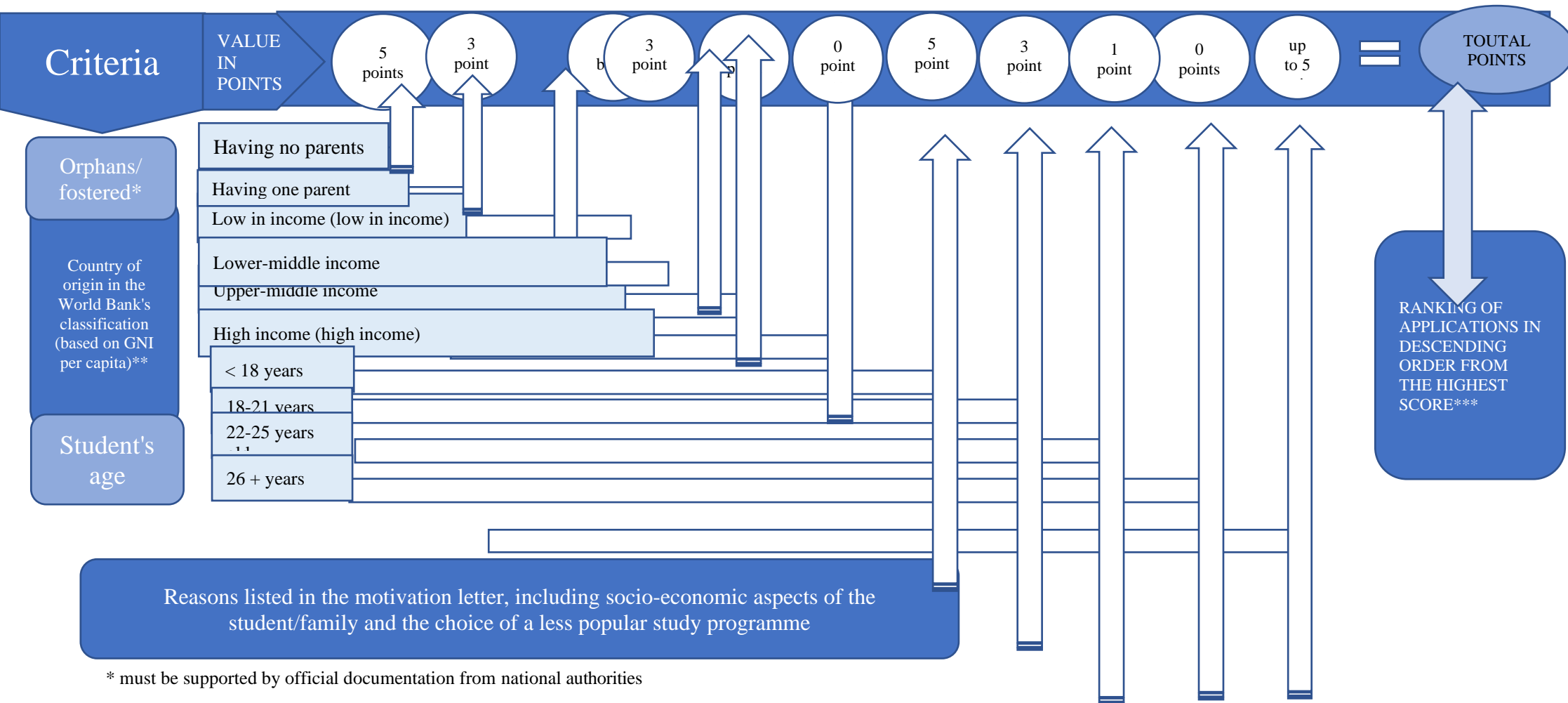




### 3. Moving out of the dormitory



**PROCEDURE FOR DETERMINING THE ORDER OF PRIORITY OF  
APPLICATIONS FOR A PLACE IN A DORMITORY FOR STUDENTS STUDYING  
PROGRAMMES DELIVERED IN ENGLISH AND FULL-TIME STUDENTS**



\* must be supported by official documentation from national authorities

\*\* GNI - Gross Domestic Income per Capita, applicable for the current year on 1 July. World Bank classification based on national indicators for the previous year. Source: <https://datatopics.worldbank.org/world-development-indicators/the-world-by-income-and-region.html>

\*\*\* Having scored the same number of points, the student with the highest priority in a highest row of the table shall be given priority.



**PROCEDURE FOR DETERMINING THE ORDER OF PRIORITY OF APPLICATIONS FOR A PLACE  
IN A DORMITORY FOR STUDENTS STUDYING PROGRAMMES DELIVERED IN ENGLISH AND  
EXCHANGE STUDENTS**

Criteria/ VALUE IN POINTS

Number of points

Disadvantaged students

Students from outermost regions\*\* and countries with visa requirements/ Visa required for entry/ East Asia and Pacific, South Asia, Latin America and the Caribbean/ North America, sub-Saharan Africa, Central Asia/ Europe

Student from a LSMU partner institution

Exchange period duration

Ranking of the applications in the descending order from the highest score

\* As defined in the E+ programme priorities for the relevant period (e.g. students from disadvantaged groups, students with disabilities, orphans who have left their country due to war). The decision shall be based on the official confirmation from the partner university of the student's classification as a disadvantaged student and the attached documentation.

\*\* Regional breakdown of countries according to the World Bank's classification, except for Central Asia.

PROCEDURE FOR DETERMINING THE ORDER OF PRIORITY OF APPLICATIONS OF STUDENTS STUDYING PROGRAMMES DELIVERED IN LITHUANIAN

Documents submitted

Value in points

0.25 – max 3 points

Number of points

Ranking of the applications in the descending order from the highest score. Having scored the same number of points, the priority shall be given according to the date of submission of the application

Mandatory: declaration of a place of residence issued no earlier than 3 months ago

Distance: 0.25 points added for every 25 km

Orphans, having lost both parents and persons under guardianship until the age of majority

Death certificates of both parents or a court decision; Student's birth certificate

Orphans whose one (adoptive) parent is deceased, declared missing or dead or a student with only one parent or adoptive parent

Death certificate or court decision; Student's birth certificate.

Students (aged 25 or over) from large families

Certificate of family composition; Certificates of full-time study for children aged 18-25.

Students whose one of the (adoptive) parents has an established capacity for work of 45% or lower, or a severe or moderate level of disability

Disability certificate; Student's birth certificate.

Components/ Documents submitted/ Total points

Additional

Students with an incapacity for work of 45% or less or a severe or moderate disability

Disability certificate

Full-time first cycle, integrated study programme and first-year students  
To be marked in the application form

Ranking of the applications in the descending order from the highest score. Having scored the same number of points, the priority shall be given according to the date of submission of the application

Annex 5 to the LSMU Student Dormitory Regulations

Discounts on the dormitory fee / Documents (document copies)/ Submitting an application/ Discount amount, term/ Decision

Orphans, having lost both parents and persons under guardianship

Death certificates of both parents or a court decision; birth certificate

Orphans, having lost one of the parents - death certificate of the parent; birth certificate  
Families of students who raise a child or is a single father/ mother – child's birth certificate

Members of the Dormitory Council – minutes of the general meeting of the dormitory/ Council's request  
Members of the LSMU SR  
SR election minutes/ SR request

The Dormitory Commission mediates for the Student Representation

60% (per place of residence); for the entire period of study up to the age of 25;  
50% (per place of residence); for the entire period of study up to the age of 25;  
30% (per place of residence) until the end of studies;  
30% (per place of residence) until the following election of the Dormitory Council;  
30% (per place of residence) until the following election of the Student Representation

Rector's order submitted via PDVS

The Dormitory Administration amends the agreement in the LSMUSIS

The agreement is submitted to student for signing

Discount on the dormitory rental fee applied

**RENTAL AGREEMENT No. \_\_\_\_\_**  
**OF A PLACE OF RESIDENCE AT THE DORMITORY**

\_\_\_\_\_ 2023  
 Kaunas

LSMU, represented by the Head of Accommodation and Maintenance Unit \_\_\_\_\_  
 (first name, last name)

(hereinafter – the Landlord), acting under order No. 2023-V- \_\_\_\_ of the Rector of LSMU of \_\_\_\_ the  
 approved Regulations for Student Dormitories (hereinafter – the Regulations), as one party, **and the Student**

\_\_\_\_\_  
 (Name, surname, personal identification number)

coming from \_\_\_\_\_

\_\_\_\_\_  
 (Address)

(hereinafter – the Tenant), on the basis of

\_\_\_\_\_  
 (Document entitling to live in a dormitory)

**has concluded this  
 agreement:**

1. The Landlord shall provide the Tenant with a place(s) of residence at the dormitory located at \_\_\_\_\_ for a fee specified in clause 6 hereof, \_\_\_\_\_.  
 (Street, house number, room no.)  
 (hereinafter – a place of residence)
2. **The Tenant undertakes to \:**
  - 2.1. pay an advance payment in accordance with clause 5.2.1 of the Student Dormitory Regulations of the Lithuanian University of Health Sciences (hereinafter – the Regulations), which shall be credited as the rental fee for the first month of residence at the dormitory;
  - 2.2. pay the rental fee for the current month no later than by the 27<sup>th</sup> of the current month;
  - 2.3. comply with the requirements of the Regulations;
  - 2.4. not to occupy vacant premises or redesign the rented premises without a written permission of the Landlord's representative;
  - 2.5. use the place of residence for its intended purpose only throughout the validity period of this Agreement, to maintain and clean the place of residence, the adjacent hallway and the sanitary unit, to protect the University's equipment and property in the place of residence and the common premises, to strictly observe the requirements of fire safety and other legislation and regulations related to the operation of the place of residence and the common premises;
  - 2.6. reimburse the Landlord for all the costs related to damage to the place of residence and/or the dormitory building, dormitory equipment caused by the fault of the Tenant or his guest;
  - 2.7. notify the Landlord in writing of the intended termination of this Agreement at least 15 calendar days before the intended date of termination;
  - 2.8. move out of the dormitory no later than the date of termination of the agreement, to pay all fees, hand over the living and common areas (if any adjacent to the living quarters) in good order, hand over the keys, inventory and reimburse the University for damages (if any) according to the estimate provided.
3. **The Tenant shall have the right to:**
  - 3.1. use his own furniture and equipment having agreed with the dormitory administrator thereon and obtained his permission;

- 3.2. request another room (if there are vacancies in the dormitory during the school year);
  - 3.3. after graduating from the University, apply for an extension of the rental agreement by 31 August;
  - 3.4. appeal the decisions of the Dormitory Council to the LSMU SR within 10 working days from the date of the decision; appeal the decisions of the Dormitory Administration to the Head of the Accommodation and Maintenance Unit; appeal the decisions of the Dormitory Commission to the Rector of the University or to the Dispute Resolution Commission.
4. **The Landlord undertakes to:**
- 4.1. provide the Tenant with a clean and tidy place of residents and inventory;
  - 4.2. repair dormitories as much as possible and ensure that engineering systems and equipment are always in working order;
  - 4.3. ensure cleaning of common-use areas and maintenance of the dormitory grounds;
  - 4.4. in case of reconstruction, repairs, accidents, breakdowns and other reasons when living in the rented place of residence becomes impossible, move the Tenant to another place of residence.
5. **The Landlord (the Landlord's representatives) shall have the right to:**
- 5.1. unilaterally terminate the Agreement if the Tenant violates this Agreement or the requirements of the Regulations, notifying the Landlord thereof at least 15 calendar days prior to the intended date of termination;
  - 5.2. temporarily move the Tenant from one place of residence to another if necessary (due to repairs, accident, etc.);
  - 5.3. charge a debt administration fee of EUR 20 (twenty euros) if the Tenant fails to pay the dormitory fee within the time limit set.
6. The LSMU dormitory rental fee per place of residence shall be set by order of the Rector. At the time of the conclusion of the Agreement, the dormitory fee approved by the Rector's Order is **EUR** \_\_\_\_\_. Should the rental fee change during the validity period of this Agreement, information shall be published on the University's website lsmu.lt
7. The Agreement shall be terminated:
- 7.1. by an agreement between the parties;
  - 7.2. at the initiative of the Tenant, informing the Landlord thereof at least 15 calendar days in advance;
  - 7.3. if the Tenant loses the right to the place of residence at the University's dormitory in the cases provided for in the Regulations.
8. Residents who do not move out of the dormitory shall be evicted in accordance with the procedure provided for by laws of the Republic of Lithuania.
9. This Agreement has been drafted in two copies, one going to each of the Parties.
10. The Agreement shall enter into force on the date of its signing and be valid for the entire duration of the Student's studies, but no longer than until the Student's graduation or termination of his studies, or until the Agreement is terminated early in accordance with the provisions of the Agreement or other legal acts.
11. The Tenant has been informed that the University, in the performance of this Agreement, shall process his personal data obtained from him or from other sources for the purposes and on the legal grounds set out in the Regulations of the University and other legal acts.
12. By signing this Agreement, the Tenant shall be obliged to read the Regulations and the Fire Safety Regulations, and confirm this by signing. Subsequent amendments to the Regulations shall be published on the University's website lsmu.lt.

**I have read the Dormitory Regulations**

\_\_\_\_\_  
(Name, surname, signature)

**I have read the Fire Safety Regulations**

\_\_\_\_\_  
(Name, surname, signature)

Landlord

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name, surname)

Tenant

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name, surname)

No./

The Rental Agreement has been extended (amended)

(specify the date of extension/ amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

The Rental Agreement has been extended (amended)

(specify the date of extension/ amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

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(specify the date of extension /amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

The Rental Agreement has been extended (amended)

(specify the date of extension /amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

**RENTAL AGREEMENT No. \_\_\_\_\_**  
**OF A PLACE OF RESIDENCE AT THE DORMITORY**

\_\_\_\_\_ 2023  
 Kaunas

**LSMU**, represented by the Head of Accommodation and Maintenance Unit \_\_\_\_\_  
 (first name, last name)

(hereinafter – the Landlord), acting under order No. 2023-V- \_\_\_\_ of the Rector of LSMU of \_\_\_\_ the  
 approved Regulations for Student Dormitories (hereinafter – the Regulations), as one party, **and the Student**

\_\_\_\_\_  
 (Name, surname, personal identification number)  
 coming from \_\_\_\_\_

\_\_\_\_\_  
 (Address)  
 (hereinafter – the Tenant), on the basis of

\_\_\_\_\_  
 (Document entitling to live in a dormitory)  
**has concluded this agreement:**

1. The Landlord shall provide the Tenant with a place(s) of residence at the dormitory located at \_\_\_\_\_  
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 (Street, house number, room no.)  
 (hereinafter – a place of residence)
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  - 2.2. pay the rental fee for the current month no later than by the 27<sup>th</sup> of the current month;
  - 2.3. comply with the requirements of the Regulations;
  - 2.4. not to occupy vacant premises or redesign the rented premises without a written permission of the Landlord's representative;
  - 2.5. use the place of residence for its intended purpose only throughout the validity period of this Agreement, to maintain and clean the place of residence, the adjacent hallway and the sanitary unit, to protect the University's equipment and property in the place of residence and the common premises, to strictly observe the requirements of fire safety and other legislation and regulations related to the operation of the place of residence and the common premises;
  - 2.6. reimburse the Landlord for all the costs related to damage to the place of residence and/or the dormitory building, dormitory equipment caused by the fault of the Tenant or his guest;
  - 2.7. notify the Landlord in writing of the intended termination of this Agreement at least 15 calendar days before the intended date of termination;
  - 2.8. move out of the dormitory no later than the date of termination of the agreement, to pay all fees, hand over the living and common areas (if any adjacent to the living quarters) in good order, hand over the keys, inventory and reimburse the University for damages (if any) according to the estimate provided.
3. **The Tenant shall have the right to:**
  - 3.1. use his own furniture and equipment having agreed with the dormitory administrator thereon and obtained his permission;



- 3.2. request another room (if there are vacancies in the dormitory during the school year);
  - 3.3. after graduating from the University, apply for an extension of the rental agreement by 31 August;
  - 3.4. appeal the decisions of the Dormitory Council to the LSMU SR within 10 working days from the date of the decision; appeal the decisions of the Dormitory Administration to the Head of the Accommodation and Maintenance Unit; appeal the decisions of the Dormitory Commission to the Rector of the University or to the Dispute Resolution Commission.
4. **The Landlord undertakes to:**
- 4.1. provide the Tenant with a clean and tidy place of residents and inventory;
  - 4.2. repair dormitories as much as possible and ensure that engineering systems and equipment are always in working order;
  - 4.3. ensure cleaning of common-use areas and maintenance of the dormitory grounds;
  - 4.4. in case of reconstruction, repairs, accidents, breakdowns and other reasons when living in the rented place of residence becomes impossible, move the Tenant to another place of residence.
5. **The Landlord (the Landlord's representatives) shall have the right to:**
- 5.1. unilaterally terminate the Agreement if the Tenant violates this Agreement or the requirements of the Regulations, notifying the Landlord thereof at least 15 calendar days prior to the intended date of termination;
  - 5.2. temporarily move the Tenant from one place of residence to another if necessary (due to repairs, accident, etc.);
  - 5.3. charge a debt administration fee of EUR 20 (twenty euros) if the Tenant fails to pay the dormitory fee within the time limit set.
6. The LSMU dormitory rental fee per place of residence shall be set by order of the Rector. At the time of the conclusion of the Agreement, the dormitory fee approved by the Rector's Order is **EUR** \_\_\_\_\_. Should the rental fee change during the validity period of this Agreement, information shall be published on the University's website lsmu.lt
7. The Agreement shall be terminated:
- 7.1. by an agreement between the parties;
  - 7.2. at the initiative of the Tenant, informing the Landlord thereof at least 15 calendar days in advance;
  - 7.3. if the Tenant loses the right to the place of residence at the University's dormitory in the cases provided for in the Regulations.
8. Residents who do not move out of the dormitory shall be evicted in accordance with the procedure provided for by laws of the Republic of Lithuania.
9. This Agreement has been drafted in two copies, one going to each of the Parties.
10. The Agreement shall enter into force on the date of its signing and be valid till \_\_\_\_ 20\_\_, but no longer than until the Student's graduation or termination of his studies, or until the Agreement is terminated early in accordance with the provisions of the Agreement or other legal acts.
11. The Tenant has been informed that the University, in the performance of this Agreement, shall process his personal data obtained from him or from other sources for the purposes and on the legal grounds set out in the Regulations of the University and other legal acts.
12. By signing this Agreement, the Tenant shall be obliged to read the Regulations and the Fire Safety Regulations, and confirm this by signing. Subsequent amendments to the Regulations shall be published on the University's website lsmu.lt.

**I have read the Dormitory Regulations**

\_\_\_\_\_  
(Name, surname, signature)

**I have read the Fire Safety Regulations**

\_\_\_\_\_  
(Name, surname, signature)

Landlord

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name, surname)

Tenant

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name, surname)

No./

The Rental Agreement has been extended (amended)

(specify the date of extension/ amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

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(specify the date of extension/ amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

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Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

The Rental Agreement has been extended (amended)

(specify the date of extension /amendment and the changed conditions)

Landlord

(Signature)

(Name, surname)

\_Tenant

(Signature)

(Name, surname)

APPROVED

by

Order No 2023 -V of the Rector  
of \_\_\_\_ 2023  
Annex 4

### DEED OF ACCEPTANCE – TRANSFER OF THE ROOM

LSMU dormitory No. \_\_\_\_\_ room No. \_\_\_\_\_ agreement No. \_\_\_\_\_ valid until \_\_\_\_\_

Resident \_\_\_\_\_  
(First name, surname)

Faculty \_\_\_\_\_ Year \_\_\_\_\_

Address (where the student comes from) \_\_\_\_\_

Contact details: (tel. No. e-mail) \_\_\_\_\_

### ASSESSMENT OF THE ROOM AND ANCILLARY FACILITIES

Seq. No.	Subject of the assessment	On arrival			On departure		
		Date	Condition	Signature	Date	Condition	Signature
1.	Room door and lock						
2.	Windows						
3.	Walls						
4.	Flooring						
5.							
6.							

### INVENTORY LIST (soft)

Seq. No.	Inventory name	Quantity:		Issued		Returned	
		Quantity:	Quantity (in writing)	Date	Signature	Date	Signature
1.	Blanket						
2.	Pillow						
3.	Large pillowcase						
4.	Small pillowcase						
5.	Towel						
6.	Bedspread						
7.							
8.							
9.							
10.							

# INVENTORY LIST (solid)

Seq. No.	Inventory name	Inventory			Issued		Returned		
		Number	Quantity :	Condition	Date	Signature	Date	Condition	Signature
1.	Bed								
2.	Cupboard								
3.	Writing desk								
4.	Table								
5.	Cabinet								
6.	Chair								
7.	Chest drawer								
8.	Hanging bookshelf								
9.	Mirror/mirror with shelf								
10.	Roller blinds/blinds								
11.	Refrigerator								
12.	Keys								
13.									
14.									
15.									
16.									
17.									
18.									

Notes:

Dormitory administrator: issued \_\_\_\_\_  
(Name, surname, signature, date)

returned \_\_\_\_\_  
(Name, surname, signature, date)

## INFORMATION ABOUT THE PROCESSING OF YOUR PERSONAL DATA

In processing your personal data, we comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation)) and other legal acts governing the processing of personal data.

In order to ensure transparency, please note that:

- Your name, surname, personal identification number or date of birth (for non-Lithuanian citizens), place of residence (address) shall be processed for the purpose of concluding a dormitory rental agreement (hereinafter – the Rental Agreement) (these personal data will be included in the Rental Agreement). Your provided data shall be stored until the conclusion of the Rental Agreement, and the Rental Agreement shall be stored for 10 years;
- Your name, surname, personal identification number or date of birth (for non-Lithuanian citizens) shall be processed for the purpose of drafting an invoice for the rent of the dormitory (hereinafter – the Invoice). This data shall be stored for 10 years;
- Your name, email address, telephone number shall be used to communicate with you. This personal data shall be stored until the expiry of the Rental Agreement;
- Your name, surname, personal identification number or date of birth (for non-Lithuanian citizens), place of residence (address), email address, telephone number may be processed for the purpose of collecting debts under the issued Invoices.

**Legal basis for processing personal data.** Consent (Article 6(1)(a) of Regulation (EU) 2016/679), performance of the Rental Agreement (Article 6(1)(b) of Regulation (EU) 2016/679) and performance of a legal obligation (Article 6(1)(c) of Regulation (EU) 2016/679).

**Transfer of personal data.** Your personal data may be disclosed to third parties in the cases and according to the procedures provided for by law, for example, your personal data may be disclosed to third parties for the purpose of collecting debts under the issued Invoices.

**Personal data processors.** Your personal data may be provided to, or made available to, data processors who provide services to Lithuanian University of Health Sciences and process personal data on behalf of the Lithuanian University of Health Sciences. This may include companies providing data centres, hosting and related services, companies providing information technology infrastructure services, companies providing communication services, etc.

Data processors shall have the right to process personal data in accordance with the instructions of the Lithuanian University of Health Sciences only and only to the extent necessary for proper performance of the obligations set out in the Agreement. The Lithuanian University of Health Sciences uses data processors, ensuring that appropriate technical and organisational measures are in place, that processing complies with the requirements of the Regulation and that your personal data is protected.

**Ensuring the security of personal data.** Taking into account technical possibilities, the state of the art, the cost of implementation, the nature, scope, context and purposes of the processing, and the

risks to the rights and freedoms of natural persons of varying degrees of probability and seriousness, we implement technical and organisational measures to ensure a level of security of your personal data that is appropriate to the risks.

**Rights of data subjects.** The Rules for the Exercise of the Rights of Data Subjects at the Lithuanian University of Health Sciences approved by Order No. 2021-V-0195 of the Rector of the Lithuanian University of Health Sciences of 12 April 2021 “On the Approval of the Rules for the Exercise of the Rights of Data Subjects at the Lithuanian University of Health Sciences” regulates the procedure for exercising your rights set out in the Regulation.

**Data Controller**

Lithuanian University of Health Sciences

A. Mickevičiaus g. 9, LT 44307 Kaunas

Tel: +370 37 327201, E-mail: [rektoratas@lsmuni.lt](mailto:rektoratas@lsmuni.lt)

If you have any questions regarding the protection of your personal data, please contact the Data Protection Officer of the Lithuanian University of Health Sciences at [duomenu.sauga@lsmu.lt](mailto:duomenu.sauga@lsmu.lt).