

# IF YOU NEED TO RECEIVE/RENEW A TEMPORARY RESIDENCE PERMIT (TRP)

Full time degree students from non-EU countries must apply for Temporary Residence Permit (TRP) renewal 4 months prior to the end of previous TRP valid and will have to renew their TRP every 2 years.

## 1. VALID TRAVEL DOCUMENT (PASSPORT)

2. [REGISTER FOR A MEDIATION DOCUMENT FROM THE UNIVERSITY \(click on it\)](#); It is usually issued within 3-5 working days. You will need only the reference number of this document, in order to finish your TRP application.

3. **BANK STATEMENT** (in Lithuanian or English) (from 1 January 2024 – at least **5600 EUR**)

4. **HEALTH INSURANCE** (at least 1 year) If you need more information about health insurance, please contact to Ms. Rūta [ruta.antanaitiene@ismuni.lt](mailto:ruta.antanaitiene@ismuni.lt)

\* Health insurance must conform to such requirements: *The insurance must guarantee the payment of emergency medical care services, as they are defined in the Law of Health Care System of the Republic of Lithuania, and expenses that could emerge due to the alien's return to the foreign country for health related reasons (transportation, including, the accompanying of health care specialist(s) and The insurance must be valid for the whole duration of the requested temporary residence permit or for at least one year.*

5. **CERTIFICATE REGARDING CONVICTION/NON-CONVICTION** (*only 1st time*); You need to provide from country (or countries) where do you live for the past 2 years before arrived in Lithuania. The document must be legalized and/or certified Apostille/Secondary stamp from the Ministry of Foreign affairs of Lithuania. The certificates must be issued no sooner than 6 months prior to the day of submitting the application regarding the residence permit.

6. **AN UNDERTAKING (CONFIRMATION) THAT YOU WILL DECLARE YOUR PLACE OF RESIDENCE IN KAUNAS** (to be clicked when fill up the application via MIGRIS);

7. **SUBMIT YOUR APPLICATION** [www.migracija.lt](http://www.migracija.lt) - Login with email – *My applications - Applications on behalf of natural persons – choose your country - I want to get a residence permit in Lithuania - I want to receive temporary residence permit - Studies - I am a student – Apply for a permit - The application to issue a temporary residence permit (upload documents and answer to all questions) – Choose time and date to the Migration office in Kaunas.*

8. **THE PUBLIC FEES:** For the acceptance, review of the request to issue/change the temporary residence permit, adoptions of decisions and issuance of the temporary residence permit.

- Based on the general procedure – **80.00 EUR** (within 2 months)
- Based on the urgent procedure – **320.00 EUR** (within 1 month)

### Note:

- If student become illegal the studies will be stopped immediately and you must leave from Lithuania and apply for TRP from home country.
- More information at the Migration website: [www.migracija.lt](http://www.migracija.lt) - SERVICE INFORMATION - CITIZEN OF OTHER COUNTRIES - STAYING MORE THAN 3 MONTHS – SCIENCE - I WANT TO RECEIVE/RENEW A TEMPORARY RESIDENCE PERMIT – I'M A STUDENT
- Video instruction on how to submit a request for a temporary residence permit via an external service provider could be found here: <https://youtu.be/6p9b69XQpYc>
- Full time students **can not apply for visa D**, only for TRP.
- If you need more information, feel free and contact to study coordinator Milda: [milda.mankeleviciene@ismuni.lt](mailto:milda.mankeleviciene@ismuni.lt) phone: +370 37 327299

## Important information from the Department of Migration

Foreigners who have temporary or permanent residence permits in Lithuania should not forget to carefully monitor the validity of these documents and apply to the Migration Department in a timely manner for their change. **The free MIGRIS service of the Lithuanian migration information system can remind those who have forgotten about the approaching expiry of the document.**

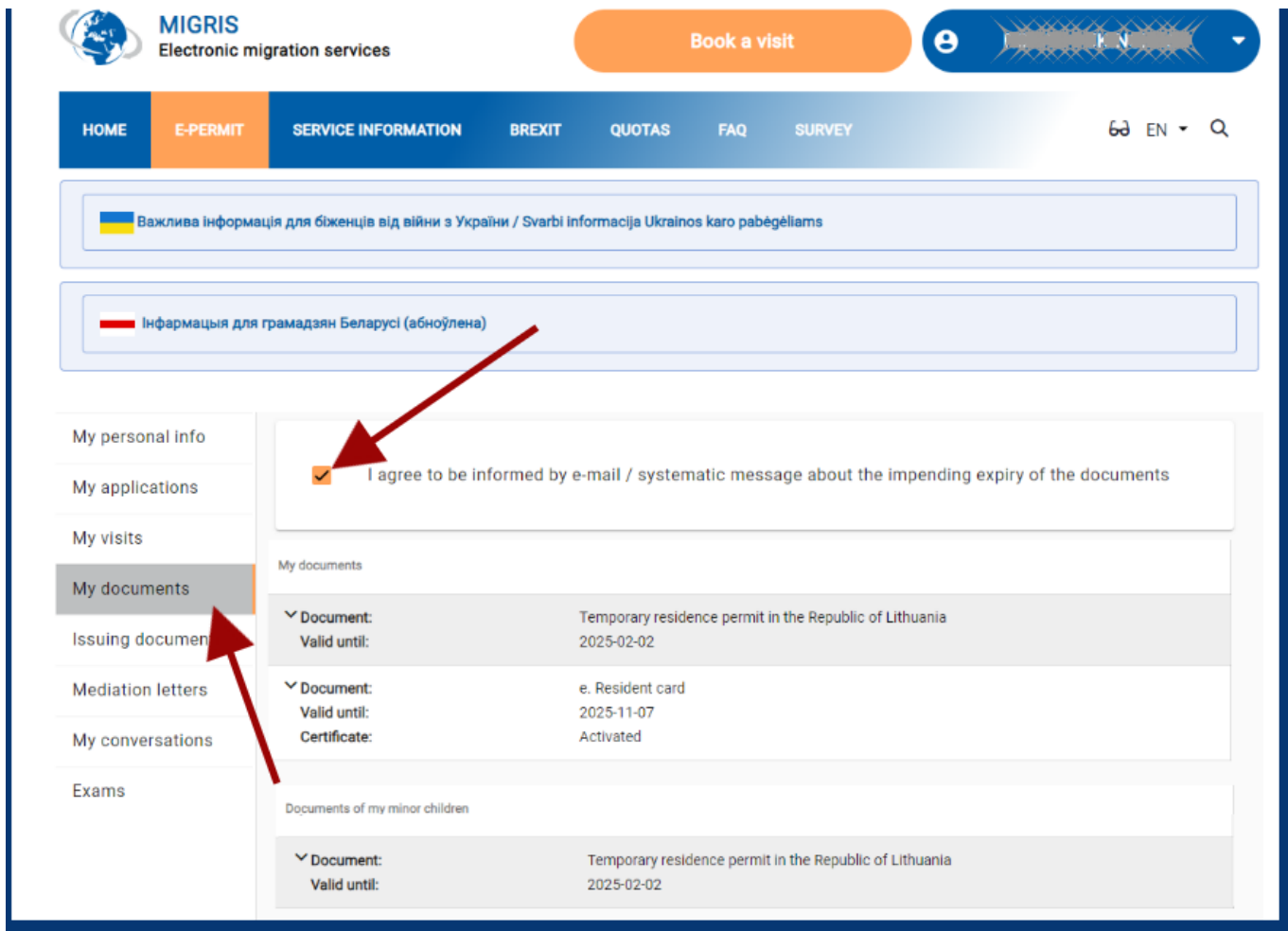
A foreigner can submit a request to change and extend a temporary residence permit in Lithuania, if the grounds for being in the country continue to exist, 4 months before its expiration date.

Two months are allocated for examining such a request in the general procedure and for making a decision, one month in the case of urgency. A foreigner's request to change a permanent residence permit in Lithuania must be processed within 1 month in the normal procedure, within 15 working days in the case of an emergency procedure.

However, bearing in mind that the number of foreigners coming to Lithuania is increasing, and the processing of some applications takes longer, the Migration Department recommends that citizens of foreign countries who already have such permits advance the submission of applications and, if possible, apply for the extension of the residence permit 4 months before its expiration.

**The Migration Department also encourages foreigners to order an automatic notification about the expiration of their personal documents in the Lithuanian migration information system MIGRIS.**

Such messages can be ordered free of charge by logging in to your personal MIGRIS account and marking a special consent to receive information in the "My Documents" section. The reminder message will reach the owner of the document twice by e-mail: 120 and 60 days before the expiration date of the personal document.



The screenshot shows the MIGRIS website interface. At the top, there is a logo for 'MIGRIS Electronic migration services' and a 'Book a visit' button. Below the navigation bar, there are two informational banners: one for Ukrainian citizens and one for Belarusian citizens. The main content area is divided into a sidebar and a main panel. The sidebar includes links for 'My personal info', 'My applications', 'My visits', 'My documents', 'Issuing document', 'Mediation letters', 'My conversations', and 'Exams'. The 'My documents' link is highlighted. The main panel shows a consent checkbox checked, with the text 'I agree to be informed by e-mail / systematic message about the impending expiry of the documents'. Below this, there is a table of documents:

My documents	
Document:	Temporary residence permit in the Republic of Lithuania
Valid until:	2025-02-02
Document:	e. Resident card
Valid until:	2025-11-07
Certificate:	Activated
Documents of my minor children	
Document:	Temporary residence permit in the Republic of Lithuania
Valid until:	2025-02-02