

## **If you need to receive/renew a temporary residence permit (TRP)**

Full time degree students must apply for Temporary Residence Permit (TRP) 3 months prior end of their visa and will have to renew their TRP every 2 year (application 2 months before the expiration date of previous TRP).

Documents required for TRP:

### **1. VALID TRAVEL DOCUMENT (PASSPORT)**

**2. REGISTER FOR A [MEDIATION DOCUMENT FROM THE UNIVERSITY](#)**; It is usually issued within 3-5 working days. You will need the reference number of this document, in order to finish your TRP application.

**3. BANK STATEMENT** (in Lithuanian or English) (from 1 January 2023 – at least 5100 euro.)

**4. HEALTH INSURANCE** (for 2 years) If you need more information about health insurance, please contact to Rūta [ruta.antanaitiene@ismuni.lt](mailto:ruta.antanaitiene@ismuni.lt)

**5. CERTIFICATE REGARDING CONVICTION/NON-CONVICTION** (only 1<sup>st</sup> time); You need to provide from country (or countries) where do you live for the past 2 years before arrived in Lithuania. The document must be legalized and/or certified (Apostille), certificates must be issued no sooner than 6 months prior to the day of submitting the application regarding the residence permit.

**6. CERTIFICATE ABOUT LIVING PLACE IN KAUNAS**; (you need to provide the contract of rental for 2 years)

**7. SUBMIT YOUR APPLICATION [www.migracija.lt](http://www.migracija.lt)** - Login with email – My applications - Applications on behalf of natural persons – choose your country - I want to get a residence permit in Lithuania - I want to receive temporary residence permit - Studies - I am a student – Apply for a permit - The application to issue a temporary residence permit (upload documents and answer to all questions) – Choose time and date to the Migration office. (Migration office address: *A. Juozapavičiaus pr. 57, Kaunas*);

### **8. THE PUBLIC FEES:**

For the acceptance, review of the request to issue/change the temporary residence permit, adoptions of decisions and issuance of the temporary residence permit.

**Based on the general procedure – 60.00 EUR (within 2 months)**

**Based on the urgent procedure – 240.00 EUR (within 1 month)**

- **Pay attention:** if student become illegal the studies will be stopped immediately and you must leave from Lithuania.
- **More information:** [www.migracija.lt](http://www.migracija.lt) - SERVICE INFORMATION - CITIZEN OF OTHER COUNTRIES - STAYING MORE THAN 3 MONTHS – SCIENCE - I WANT TO RECEIVE/RENEW A TEMPORARY RESIDENCE PERMIT
- **Video instruction** on how to submit a request for a temporary residence permit via an external service provider could be found here: <https://youtu.be/6p9b69XQpYc>
- If you need more information, feel free and contact to study coordinator Milda Mankelevičienė [milda.mankeleviciene@ismuni.lt](mailto:milda.mankeleviciene@ismuni.lt) phone: +37037327299